

BOROUGH OF GLASSBORO
OFFICE OF THE CONSTRUCTION OFFICIAL
10 South Poplar Street
Glassboro, NJ 08028
Phone (856) 881-9230 ext. 88313 Fax (856) 881-5230

**APPLICATION FOR CONTINUED
CERTIFICATE OF OCCUPANCY**

Address of Inspection: _____

Block: _____ Lot: _____

Name of Owner(s): _____

Signature of Owner(s): _____

Address: _____ Phone: _____

Buyers Name: _____

Address: _____ Phone: _____

Realtor/Agent: _____

Address: _____ Phone: _____

Single Unit Dwelling - \$75.00 2nd Re-inspection/Extension of Time - \$25.00
(Includes one re-inspection)

Fee Remitted: _____ **Date:** _____ **Check #:** _____ **Collected by:** _____

Years resided at current address: _____ Open Permits: _____

Continued Certificate of Occupancy: _____

APPLICANT'S SIGNATURE

Inspection Date: _____
Date Day Time

Note: Visual inspections: Monday through Friday between 10:00 - 12:00 / 1:00 - 2:00

Please allow ample time in order to meet settlement deadlines.

Note: Application is valid for 90 days from date of application.

In the event that the above listed property is to be a rental, buyer cannot exercise this transfer of title/certificate of occupancy until a rental license has been issued by the Glassboro Housing Officer.

GLASSBORO BUREAU OF FIRE PREVENTION



**10 SOUTH POPLAR STREET
GLASSBORO, NEW JERSEY
PHONE: 856-881-5636 FAX: 856-307-0516**

**APPLICATION FOR SMOKE, CO MONITOR &
FIRE EXTINGUISHER INSPECTION**

Address of Inspection _____

Block _____ Lot _____

Owner's Name _____

Phone _____ Settlement Date _____

Realtor/Agent _____

Address _____

Phone _____ Fax _____ Cell _____

Single Unit Dwelling \$50.00 _____ Each Additional Unit \$50.00 _____

***THERE IS AN ADDITIONAL FEE OF \$70.00 IF LESS THAN 10 BUSINESS
DAYS AND \$125.00 IF LESS THAN 4 BUSINESS DAYS REQUIRED FOR
INSPECTION.**

Applicant's Signature _____

Our Mailing Address:

Glassboro Fire Prevention Unit
1 South Main Street
Glassboro, NJ 08028

Official Use Only

Fee Remitted _____ Date _____ Check# _____

Glassboro Bureau of Fire Prevention
10 South Poplar Street
Glassboro, N.J. 08028
Phone: 856-881-5636
Fax: 856-307-0516

To All Applicants:

As you are aware, the Legislature amended and enacted P.L. 1991, c. 92 (C52:27D, 198.1), requiring that all one-and-two family dwellings at change of occupancy be provided with at least one portable fire extinguisher, in addition to the requirements for smoke detectors and carbon monoxide detectors. This provision does not apply to seasonal rental units. This act was signed into law on April 14, 2005 with an effective date of November 1, 2005.

It is the Division's position that this law must be enforced as enacted even though rules and regulations have not been promulgated. The statute may be cited in the absence of the regulations.

Until such time as regulations are adopted only the specific requirements contained in the statute are to be enforced. The requirements are as follows:

1. The extinguisher must be rated for residential use consisting of an A:B:C type;
2. No larger than a 10 pound rated extinguisher.
3. Mounted within 10 feet of the kitchen area, unless otherwise permitted by the enforcing agency.

The Glassboro Bureau of Fire Prevention, the Borough of Glassboro, and its employees shall be held harmless for any damages, injury, or loss that may occur due to this regulation. All occupants must assume the responsibility on the proper use and operation of said equipment.

Applicant's Copy

NAME: ADDRESS: DATE: TIME:

ave this day made a visual inspection of this structure and these premises and have found the following violation of Borough and/or State laws governing ne:

	ORDINANCE		EXTERIOR	REMARKS
	304.3		ADRESS NUMBER	ADA/ 911— 4 INCHES NUMBER [CONTRAST]
1	302.3		Curb/Sidewalk/driveway/apron	Uneven Level BLOCKS [] CAULK crackes replace repair concrete stone define asphalt
2	304.7		Roofing	(Certification) All Deficiencies to be corrected
3	304.5-6		Masonry	Cracked Reseal Mortar Joints Re-point Parge
4	302.1		Exterior Grounds	Remove All Debris / TRAILER—CARS— TRUCKS
5	507-304.7		Gutter/Downspout/splash blks	Were Needed
6	604.3		Electric Service	Service Line To Meter, Into Panel Box (REPLACE RUSTED CLIPS)—PAINT PANEL
7	304.10-		Steps (1009.3—4 1009.3—2)	Built To Code, Caulk Repair Risers Paint REPLACE NEEDS RISERS
8	304.10		Deck	(Railing) 4"On Center, Broken, Loose (STEPS) (BOARDS) Replace, [NO PERMIT] PAINT
9	304.10		Porch	Front / REAR / LEFT / RIGHT / Cracked, Rotting, Loose, REPLACE (COLUMN) (SOFFIT) PAINT
10	304.1-	304.2	Accessory Bldgs / GARAGE	Roof, Siding, Repair Replace (NO PERMIT) CONCRETE ELECTRICAL
11	306.1	1012	Handrail(s) graspable Chimney [HOUSE] [ACCESSORY BLDGS]	[Round 1-1/4 TO 2- 5/8] 48" WIDE HANDRAIL ON BOTH SIDES [Certification] All Deficiencies to be corrected / STRUCTURAL ENGINEER REPORT
13	304.1	304.2	Fence	[Survey Sheet] broking, rotting, Replace (Self Closing, 54" Bottom of Gate FOR POOLS)
14	304.2		Siding /Shutters	Paint, Repair, Replace, HOLES
15	304.12	1043	Guardrails	[4" On Center] 36' in Height Repair, Replace [BASEMENT EXIT] PAINT
16	402.1	404.3.	Attic—Basement	NOT TO BE USED AS HABITABLE SPACE [HANDRAILS] [GUARDRAILS]
17	603.1	603.2	Fireplace [Gas] [Wood]	[Certification] All Deficiencies to be corrected (NO PERMIT)

			INTERIOR	REMARKS
	702.3		Exterior Doors	Deadbolt Locks Keyless Exit [FRONT] [BACK] [SIDE]
18	704.2		Smoke Detectors	1 st floor 2 nd floor Basement Battery Needed
19	306.1	1043	Guardrails	[4" On Center] 36" High
20	306.1	1012	Handrails (graspable)	{1-1/4" TO 2- 5/8"}]
21	505.4	10.16.6	Relief Valve/Floor Discharge	6" From Floor [HOT WATER HEATER]
22	403.2		Venting (Appliance/exhaust)	BATHROOM KITCHEN RESIDENTIAL , A:B:C TYPE NO LARGER 10 POUND/ WITH IN 10 FEET OF KITCHEN VISEABLE
23			Fire Extinguisher	

****NOTE 18-23 ARE CONSIDERED HAZARDOUS AND MUST BE CORRECTED IMMEDIATELY!**

24	603.1		ANTI -TIP DEVICE [STOVE]	
25	605.3	605.1	Fixtures- Electrical	1 st floor 2 nd floor [ATTIC] [COVER FOR RECPTACLE] GLOBE
26	303.13.1		Window Operation/ glaze	Basement 1 st floor 2 nd floor master, front, back, side, BEDROOM
27	303.13.2		Window hardware	Basement 1 st floor 2 nd floor, SASHES
28	304.14		Screens (Req 5/1-10/1)	1 st floor 2 nd floor [missing] [repair] [replace]
29	603.1		HVAC [ACCESSORY BLDG] HOUSE	AGE BASE 15 YEARS[Certification] All Deficiencies to be corrected
30	505.4		Water Heater	AGE BASE 15 YEARS [CERTIFICATION] ALL DEFICIENCIES CORRECTED
31	505.3		Water Pressure	Good Fair Poor
32	305.3		Ceilings/Walls	Repair Paint 1STFLOOR 2 nd FLOOR
33	305.3		Floors/Floor Coverings	1 st FLOOR 2 nd FLOOR
34	605.2		GFI Outlets	Kitchen [] Bathroom [] Laundry Room[] REAR [] SIDE [] [FRONT] []
35	608.1		Carbon Monoxide Detectors	Hallway Near Bedrooms

			BASEMENT	REMARKS
	604.3		Electrical	[Certification] All Deficiencies to be corrected [NO PERMIT]
36	306.1	1043	Guardrails	[4"On Center] 34-36 Inches High
37	306.1	1012	Handrails[graspable]	[1-1/4 to 2-5/8 Round]
38	306.1		Enclose Open Side of Stair	
39	305.3	305.2	Walls/ceiling joists/windows	REPLACE REPAIR PARGE [MOLD ENVIORNMENTAL ANALYSIS]
40	605.1		Electrical	Secure Tight to Ceilings, Joists
41	504.1		Plumbing	[Visual for Leaks]
42	704.2		Smoke Detector	Battery Needed Replace Replace Smoke Detector
43	304.1		Structural Engineer Report	REVIEW BY CONSTRUCTION OFFICIAL
44	305.3		FLOORS	Repairs Needed
45	702.3	702.3.2	Vents 12" from ceiling& floor	[Enclose Heater Room] (ALL HOLES REPAIR) MECHANICAL CODE

PERMITS/CERTIFICATIONS REQUIRED

	ROOF (OPEN)	Permits	Certification
44	Electric (OPEN)	Permits	Certification
45	Plumbing (OPEN)	Permits	Certification
46	HVAC (OPEN) Fireplace	Permits	Certification
47	Building (OPEN)	Permits	Certification
48	Fire (OPEN) Chimney	Permits	Certification
49	Zoning (OPEN)	Permits	Certification
50	Driveway (OPEN)	Permits	Certification

NOTE
IN THE EVENT THAT A THIRD OR ANY SUBSEQUENT INSPECTIONS ARE NECESSARY AN ADDITIONAL \$25.00 PER INSPECTION WILL BE REQUIRED.

ISSUANCE OF APPROVALS FROM THIS OFFICE DOES NOT IMPLY BASEMENT OR ATTIC HABITABILITY

THIS VIOLATION NOTICE IS NOT TO BE CONSTRUED AS ALL INCLUSIVE. IT IS REPRESENTATIVE AND MAY HAVE ADDITIONS AND/OR AMENDMENTS AS DETERMINED BY THE INSPECTOR.

YOU ARE HEREBY NOTIFIED TO CORRECT THE ABOVE VIOLATIONS WITHIN 90 DAYS FROM THE INITIAL INSPECTION. WHEN CORRECTIONS ARE MADE, PLEASE CALL 881-8140 FOR A REINSPECTION APPT. PLEASE ALLOW YOURSELF AMPLE TIME BEFORE SETTLEMENT DATE. THANK YOU! SALVATORE FOGARINO / HOUSING CODE OFFICIAL

ACKNOWLEDGEMENT FOR RENTAL PROPERTY

ADDRESS OF PROPERTY: _____

BLOCK: _____ **LOT:** _____

RENTAL NOTICE: In the event that the above listed property is to be utilized as a rental, a **RENTAL LICENSE** must be issued by the Chief Housing Officer, as per Borough Ordinance 379-2. Please call the Board of Health and Housing at (856) 881-9230 Ext 88140.

ISSUANCE OF THIS CERTIFICATE DOES NOT IMPLY HABITABILITY OF BASEMENT OR ATTIC AREAS.

(Chapter 379-5; section I)

“Every rental facility shall provide a minimum of one off-street parking space for every one authorized occupant 17 years of age or more.”

I have read and understand the above rules and regulations regarding the licensing of a RENTAL PROPERTY.

BUYER