

**BOROUGH OF GLASSBORO
REGULAR WORK SESSION MINUTES
OCTOBER 6, 2011**

The regular Work Session Meeting of Mayor and Council of the Borough of Glassboro was called to order on Thursday, October 6, 2011 at 6:30 P.M., in the Municipal Building, with Joseph A. Brigandi, Jr. presiding.

OPENING STATEMENT

The Municipal Clerk read the following:

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting, as required by said act, has been provided by adopting a schedule of regular meetings for the year 2011, which schedule was posted on the Borough Hall Bulletin Board, forwarded to both the Gloucester County Times and the Sentinel of Gloucester County and filed with Borough Clerk on January 6, 2011.

FLAG SALUTE

Mr. Brigandi led the Salute to the Flag.

ROLL CALL

The following persons answered roll call:

Mayor Leo McCabe
Mr. Cabezas
Mr. Cossabone
Mr. D'Alessandro
Mr. Fiola
Mr. Malandro
Ms. Simpson
Mr. Brigandi
Mr. Scaffidi, Esq.

A motion was made by Mr. Fiola, seconded by Mr. Cabezas, to adopt Resolution R: 308-11 Resolution Authorizing a Closed Executive Session to discuss Rowan Boulevard Contractual Issues, Review RFP's for Town Square, A-Z Maintenance Contractual Issues and Solar PPA Potential Litigation.

Motion carried

RESOLUTION R: 308 – 11

**RESOLUTION AUTHORIZING A CLOSED MEETING OF
THE MAYOR AND COUNCIL OF THE BOROUGH OF GLASSBORO**

Upon adoption of Resolution R: 308-11 the Governing Body went into Closed Executive Session at 9:00 P.M.

At 9:35 P.M. a motion was made by Ms. Simpson, seconded by Mr. Malandro, to close the Closed Executive Session and to proceed with the Regular Work Session Meeting.

Motion carried

Once in Open Session, Mr. Malandro made a motion, based upon the recommendations made by Mr. Scaffidi, to terminate the Power Purchase Agreement with Swan Creek. This motion was seconded by Mr. Cossabone.

Motion carried

Mr. Fiola Abstained.

PROCLAMATIONS/PRESENTATIONS

Put the Brakes on Fatalities Day

A motion was made by Mr. Malandro, seconded by Mr. Fiola, to approve the foregoing Proclamation.

Motion carried

APPROVAL OF MINUTES

A motion was made by Mr. Fiola, seconded by Mr. Cabezas, to dispense with the reading of the Minutes of the Work Session Meeting of September 1, 2011, as well as the Closed Executive Minutes of September 1, 2011, and to adopt the Minutes as written.

Motion carried

BOROUGH OF GLASSBORO
REGULAR WORK SESSION MINUTES
OCTOBER 6, 2011

Mr. Malandro Abstained.

NEW BUSINESS

The Clerk stated she was in receipt of a New Jersey State Firemen's Association Membership Application for Nicholas J. Brigante.

A motion was made by Mr. D'Alessandro, seconded by Mr. Cossabone, to approve the foregoing application.

Motion carried

COMMUNICATION

NONE

DISCUSSION

1. **Quarterly Environmental Report** – Frank Pace and Kathy Stuart updated the Governing Body on the various environmental sites within the borough.
2. **Glassboro Landfill-Hidden Creek (Professional Services-Pace & Sickels)** – Frank Pace explained the process needed for continuing with this project. However, there is no funding available at this time.
3. **Dog Park Rules and Regulations** – The Governing Body discussed whether there should be a fee to use the Dog Park. They all agreed there should be no fee.
4. **Correspondence from resident** – A resident previously sent correspondence asking that a street be named in honor of her father. This item was referred to the Street Naming Committee. At this time the Borough is awaiting an update from the 9-1-1 Coordinator.
5. **Snow Removal Ordinance** – There is nothing to report at this time. It will be discussed at a later date.
6. **JIF Update** – Paul Miola, from the JIF updated the Governing Body on the benefits of being members of the JIF.
7. **Road Noise Reduction** – The Governing Body reviewed a resolution forwarded from another municipality regarding noise reduction. However, they decided not to take any action at this time.
8. **Use of Robinson Field** – The Borough had a request to use one of the parks for Lure Coursing. However, due to the fact that dogs are not permitted in any of the parks other than the Dog Park, and for liability reasons, the Borough Solicitor does not recommend it. Mr. Scaffidi will notify the organization of the Borough's decision.
9. **Open Public Meetings Act** – The Municipal Clerk advised the Governing Body of correspondence received from the Prosecutor's Office. The document states the importance of not communicating by electronic devices between members of the Governing Body, as this could be construed as a violation of the Open Public Meetings Act.
10. **Glassboro Little League** – Mr. Brigandi advised the Governing Body that he contacted the State about the possibility of Green Acres Grant availability. There has been no response and the Borough is unable to move forward at this time.
11. **Unity Day Set-up** – Mr. Brigandi presented a copy of the set-up for Unity Day and the Governing Body confirmed that it was fine.
12. **Delsea Drive Concession Stand** – The Governing Body was presented with a proposal for renting out the Concession Stand at the South Delsea Drive Complex. After a brief discussion, Mayor and Council decided they were not interested in pursuing this.
13. **Municipal Court Collections** – At this time there was nothing new to report. It will be discussed at a future meeting.

Ms. Simpson left the meeting at 8:40 P.M. while the following item was discussed.

14. **First Methodist Church** – The Governing Body decided the Borough should enter into an Agreement to remove the Church House, which is in the Redevelopment Area.

Ms. Simpson returned to the meeting at 8:45 P.M.

**BOROUGH OF GLASSBORO
REGULAR WORK SESSION MINUTES
OCTOBER 6, 2011**

15. **Increase Quote Threshold** – Mrs. Paccione explained the Borough has the ability to raise the Quote Threshold to \$2,625, and asked the Governing Body to give authorization do so.

A motion was made by Mr. Malandro, seconded by Ms. Simpson, to increase the Quote Threshold to \$2,625.00.

Motion carried

Mr. Fiola left the meeting at 8:50 P.M. while the following item was discussed.

16. **Solar PPA** – Mr. Sawyer updated the Governing Body on the proposals that were received.

Mr. Fiola returned to the meeting at 8:55 P.M.

17. **League of Municipalities Convention** – Mr. Brigandi stated that last year the Borough instituted a policy that any employee attending the Convention would be responsible for their own rooms. However, entrance fee, mileage and tolls would be covered. He asked Mayor and Council if they were in favor of keeping the same policy. The Governing Body agreed to keep the policy the same as last year.

RESOLUTIONS AND ORDINANCES

Mr. Scaffidi introduced the following Resolutions and/or Ordinances, by title only:

RESOLUTION R: 309-11

**RESOLUTION FOR APPROVAL TO SUBMIT A 2012 GRANT APPLICATION
AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY
DEPARTMENT OF TRANSPORTATION FOR THE
RECONSTRUCTION OF DALTON DRIVE IN THE
BOROUGH OF GLASSBORO**

To participate in this grant program

RESOLUTION R: 310-11

**RESOLUTION AUTHORIZING REFUND OF
STREET OPENING PERFORMANCE GUARANTEE
(JOSEPH VIOLA-PERMIT #10-036)**

Requested by Highway Superintendent upon final inspection

RESOLUTION R: 311-11

**RESOLUTION AUTHORIZING REFUND OF
STREET OPENING PERFORMANCE GUARANTEE
(THOMAS DEGEORGE-PERMIT #10-038)**

Requested by Highway Superintendent upon final inspection

RESOLUTION R: 312-11

**RESOLUTION AUTHORIZING EXECUTION OF APPLICATION FOR
MUNICIPAL ALLIANCE FUNDING FOR 2012**

A requirement for this grant application submittal

RESOLUTION R: 313-11

**RESOLUTION FOR APPROVAL TO SUBMIT A 2012 GRANT APPLICATION
AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY
DEPARTMENT OF STATE DIVISION OF TRAVEL AND TOURISM**

Funding for additional marketing for the Farmers Marketplace

RESOLUTION R: 314-11

**RESOLUTION AUTHORIZING RE-APPROPRIATION
OF CAPITAL BOND PROCEEDS IN THE AMOUNT OF \$55,000**

To reallocate funds for Compressed Natural Gas (CNG) for Borough Vehicles

**BOROUGH OF GLASSBORO
REGULAR WORK SESSION MINUTES
OCTOBER 6, 2011**

RESOLUTION R: 315-11

**RESOLUTION APPROVING AN APPLICATION FOR A PARADE PERMIT
FOR PITMAN/GLASSBORO CROP HUNGER WALK COMMITTEE**

To authorize this Walk, to be held on Sunday, October 16, 2011

RESOLUTION R: 316-11

**RESOLUTION APPROVING TWO (2) RAFFLE LICENSES
FOR GLASSBORO MIDGET FOOTBALL ASSOCIATION, INC.**

To approve these raffles to take place on Saturday, October 22, 2011

A motion was made by Mr. Malandro, seconded by Mr. Fiola, to adopt the foregoing eight Resolutions R: 309-11 and R: 316-11.

ROLL CALL

For: Cabezas, Cossabone, D'Alessandro, Fiola, Malandro, Simpson
Against: NONE

Motion carried

ORDINANCE #11-46

**AN ORDINANCE AMENDING ORDINANCE #11-26 FOR THE
LICENSING OF LIMOUSINES WITHIN THE BOROUGH OF GLASSBORO**

To allow the Borough to impose an annual fee for licensing of Limousines

~~*Proposed date for the Public Hearing is October 23, 2011*~~

A motion was made by Mr. Malandro, seconded by Mr. Fiola, to adopt the foregoing Ordinance #11-46.

ROLL CALL

For: Cabezas, Cossabone, D'Alessandro, Fiola, Malandro, Simpson
Against: NONE

Motion carried

PUBLIC PORTION

A motion was made by Mr. Cossabone, seconded by Ms. Simpson, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Fiola, seconded by Ms. Simpson, to close the public portion.

Motion carried

ADJOURNMENT

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to adjourn the meeting at 9:45 P.M.

Motion carried

The next Regular Work Session will be held on November 3, 2011 at 6:30 P.M.

Patricia A. Frontino

Patricia A. Frontino
Municipal Clerk

**SINCE THESE MINUTES ARE NOT A VERBATIM TRANSCRIPT, THIS HAS BEEN A
CONDENSED TRANSCRIPT OF THE MEETING.**