

**BOROUGH OF GLASSBORO
REGULAR WORK SESSION MINUTES
AUGUST 4, 2011**

The regular Work Session Meeting of Mayor and Council of the Borough of Glassboro was held on Thursday, August 4, 2011 at 6:30 P.M., in the Municipal Building, with Joseph A. Brigandi, Jr. presiding.

OPENING STATEMENT

The Municipal Clerk read the following:

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting, as required by said act, has been provided by adopting a schedule of regular meetings for the year 2011, which schedule was posted on the Borough Hall Bulletin Board, forwarded to both the Gloucester County Times and the Sentinel of Gloucester County and filed with Borough Clerk on January 6, 2011.

FLAG SALUTE

Mr. Brigandi led the Salute to the Flag.

ROLL CALL

The following persons answered roll call:

Mayor Leo McCabe
Mr. Cabezas
Mr. Cossabone
Mr. D'Alessandro
Mr. Fiola
Mr. Malandro
Ms. Simpson (Arrived 6:50 P.M.)
Mr. Brigandi
Mr. Scaffidi, Esq.

RESOLUTION R: 266 -- 11

**RESOLUTION AUTHORIZING A CLOSED MEETING OF
THE MAYOR AND COUNCIL OF THE BOROUGH OF GLASSBORO**

Rowan Boulevard Contractual Issue, Review of Police Investigation for Calls for Service-
Zagami, LLC and Swan Creek Solar Panel Contract

PROCLAMATIONS/PRESENTATIONS

NONE

APPROVAL OF MINUTES

A motion was made by Ms. Simpson, seconded by Mr. Cabezas, to dispense with the reading of the Minutes of the Work Session Meeting of July 7, 2011, and to adopt the Minutes as written.

Motion carried

NEW BUSINESS

The Clerk stated she was in receipt of a New Jersey State Firemen's Association Membership Application for Daniel R. Farid.

A motion was made by Mr. D'Alessandro, seconded by Mr. Malandro, to approve the aforementioned Application.

Motion carried

A motion was made by Mr. Cabezas, seconded by Mr. Malandro, to appoint John J. Reiser to the Green Team.

Motion carried

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to authorize the Clerk to go out for RFP for Solar Power Purchase Agreement.

Motion carried

COMMUNICATION

NONE

DISCUSSION

- I. Appointment for Zoning Board of Adjustments – Mr. Brigandi reminded the Governing Body about the opening for this Board.

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2. **Snow Removal Ordinance** – This item was pulled from the Agenda and will be discussed at a later date.
3. **Rowan Boulevard Update** – Mr. Brigandi advised Mayor and Council that the Glassboro Marketplace will begin for the Fall season on Sunday, September 11, 2011, from 10:00 – 2:00.
4. **Congestion on East High Street** – This item was pulled from the Agenda and will be discussed at a later date.
5. **Shared/Joint Municipal Court** – Mr. Brigandi updated the Governing Body of the ongoing proposed changes for the court office. More information will follow.

Mayor McCabe left the meeting at 7:45 P.M.
6. **Shared Services-Trash Collection** – Mr. Brigandi explained the details of this shared service agreement with Clayton.
7. **Municipal Court Issues** – Upon review of certain offenses, Council recommended raising fines. However, for a first offense, court appearance will not be mandatory. Action will be taken later in this meeting.
8. **Borough Parking Lot-Poplar & Tartaglione Streets** – Upon review of the information presented by the Borough Engineer, Council had concerns about possible damage to the parking lot surface during construction. However, this has already been addressed and a Bond will be posted to insure proper repair, if necessary.

RESOLUTIONS AND ORDINANCES

Mr. Scaffidi introduced the following Resolutions and/or Ordinances, by title only:

RESOLUTION R: 267-11

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 2-CONSTRUCTION OF WELL NO. 5
WATER TREATMENT PLANT-EAGLE CONSTRUCTION**

Reflects scope changes that will decrease the contract by \$4,159.00.

RESOLUTION R: 268-11

**RESOLUTION APPROVING AN APPLICATION FOR A PARADE PERMIT
IN THE BOROUGH OF GLASSBORO (FIRST SDA CHURCH OF GLASSBORO)**

*To approve this permit scheduled for Sunday, August 7,
2011, with a Rain Date of August 14, 2011*

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to adopt the foregoing two Resolutions R: 267-11 and R: 268-11.

ROLL CALL

For: Cabezas, Cossabone, D'Alessandro, Fiola, Malandro, Simpson
Against: NONE

Motion carried

ORDINANCE #11 – 34

**AN ORDINANCE TO AMEND CHAPTER 150, ARTICLE II, SECTIONS
23, 24 AND 27 OF THE CODE OF THE BOROUGH OF GLASSBORO
(ALCOHOLIC BEVERAGES)**

*To provide for a fixed first offense mandatory fine amount for violation of either Section 23
(consuming or attempting to purchase) or Section 24 (purchasing for underage person) without
requiring a court appearance if the person is pleading guilty to the offense and to amend Section 27
(Violations and Penalties) to exclude Sections 23 and 24 from said section.*

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ORDINANCE #11 – 35

**AN ORDINANCE TO AMEND CHAPTER 354, SECTIONS 5, 12, 16, 18, 22,
24 AND 27 OF THE CODE OF THE BOROUGH OF GLASSBORO
(ALCOHOLIC BEVERAGES)**

To provide for a fixed first offense mandatory fine amount for violation of either Section 5 (consumption of alcoholic beverages in public and quasi-public places) or Section 12 (littering public and private property) or Section 16 (public urination prohibited) or Section 18 (disorderly houses) or Section 22 (creation of loud and unreasonable noise) or Section 24 (other riotous or immoral conduct) without requiring a court appearance if the person is pleading guilty to the offense and to amend Section 27 (Violations and Penalties) to exclude the above sections from said section.

A motion was made by Ms. Simpson, seconded by Mr. Fiola, to adopt the foregoing two Ordinances #11-34 and #11-35.

ROLL CALL

For: Cabezas, Cossabone, D'Alessandro, Fiola, Malandro, Simpson
Against: NONE

Motion carried

PUBLIC PORTION

A motion was made by Ms. Simpson, seconded by Mr. Cabezas, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Fiola, seconded by Ms. Simpson, to close the public portion.

Motion carried

PAY BILLS

A motion was made by Mr. Fiola, seconded by Mr. Cabezas, to pay all duly authorized bills.

Motion carried

(See attached pages 1-5 dated 8/4/11)

ADJOURNMENT

A motion was made by Mr. Cossabone, seconded by Ms. Simpson, to adjourn the meeting at 8:40 P.M.

Motion carried

The next Regular Work Session will be held on September 1, 2011 at 6:30 P.M.



Patricia A. Frontino
Municipal Clerk

**SINCE THESE MINUTES ARE NOT A VERBATIM TRANSCRIPT, THIS HAS BEEN A
CONDENSED TRANSCRIPT OF THE MEETING.**

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
11-02850	07/26/11	39734	RUSSELL R. CLARK JR. REIMBUREMENT PHONE JULY	Open	50.00	0.00	
11-02852	07/26/11	39734	RUSSELL R. CLARK JR. REIMBURSEMENT/GO DADDY E/MAIL	Open	143.40	0.00	
11-02853	07/26/11	18649	HMM CONTRACTING CORP. MATERIALS/CFO OFFICE DOOR	Open	43.44	0.00	
11-02855	07/26/11	41201	BROWN & CONNERY, LLP INVOICES 116971 & 117169	Open	4,120.39	0.00	
11-02862	07/27/11	31253	MANTUA REBUILDERS REBUILT ALTERNATOR/SHUTTLE BUS	Open	150.00	0.00	
11-02863	07/27/11	W0326	WHITEHORSE LEISURE, INC. PROPANE	Open	87.50	0.00	
11-02864	07/27/11	S0012	SPAETH, LORRAINE DENTAL REIMBURSEMENT/ MARIA	Open	100.00	0.00	
11-02865	07/27/11	17286	GESIN, DAVID PRESCRIPTION & COPAY REIMBURSE	Open	195.07	0.00	
11-02867	07/27/11	TD WEALT	TD WEALTH MANAGEMENT CURRENT ANNUAL FEES	Open	1,050.00	0.00	
11-02868	07/27/11	55448	VERMEER NORTH ATLANTIC SALES CHIPPER	Open	35,991.00	0.00	
11-02872	07/28/11	F0150	FORT DEARBORN LIFE INS CO premium	Open	728.00	0.00	
11-02878	07/29/11	APPLE01	APPLE COUNSELING SERVICE,LLC EAP INSTALLMENTS FOR 3 MONTHS	Open	2,175.00	0.00	
11-02880	07/29/11	48278	SOUTH JERSEY GAS CO july 6/15-7/15/11	Open	600.54	0.00	
11-02881	07/29/11	66567	CONROYS CORNER FIELD PAINT	Open	715.50	0.00	
11-02885	07/29/11	D9631	DEBORAH BARGER REFUND U-8 TRAVEL BOYS	Open	95.00	0.00	
11-02890	07/29/11	01TREAS	TREASURER'S ACCT.#10008537333 HEALTH INS. PREMIUM/MARTILINI	Open	665.16	0.00	
11-02892	07/29/11	ADVANZA	ADVANZA SYSTEMS INC INVOICE #72032	Open	144.95	0.00	
11-02895	07/29/11	47609	SICKELS & ASSOCIATES,INC. SERVICES RENDERED	Open	2,201.50	0.00	
11-02941	08/02/11	218786	IKON OFFICE SOLUTIONS. INVOICE #85066971	Open	108.15	0.00	
11-02962	08/02/11	17197	FORD MOTOR CREDIT INVOICE #1052183	Open	23,568.17	0.00	
11-02963	08/02/11	45700	JUSTICE FARM, LLC PROPOSAL/CNG/FUELMAKER	Open	12,523.00	0.00	
11-02964	08/02/11	MA001	MALEY & ASSOCIATES INV #11829	Open	1,165.50	0.00	
11-02970	08/02/11	26620	JOSEPH BRIGANDI JR DENTAL REIMBURSEMENT	Open	200.00	0.00	
11-02988	08/02/11	48278	SOUTH JERSEY GAS CO MONTHLY CHG	Open	226.55	0.00	
Total Purchase Orders: 74 Total P.O. Line Items: 122 Total List Amount: 347,195.13 Total Void Amount:							0.00

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	Project Total
CURRENT FUND APPROPRIATIONS	1-01	41,320.30	0.00	41,320.30	0.00	0.00
UTILITY FUND APPROPRIATIONS	1-09	10,245.54	0.00	10,245.54	0.00	0.00
	1-13	0.00	0.00	0.00	0.00	2,201.50
Year Total:		51,565.84	0.00	51,565.84	0.00	2,201.50
CAPITAL IMPROVEMENT FUND:	C-04	40,484.44	0.00	40,484.44	0.00	0.00
WATER & SEWER CAPITAL	C-08	234,610.92	0.00	234,610.92	0.00	0.00
Year Total:		275,095.36	0.00	275,095.36	0.00	0.00
GRANT EXPENDITURES	G-01	13,920.03	0.00	13,920.03	0.00	0.00
GENERAL CAPITAL REDEVELOPMENT	R-04	1,795.44	0.00	1,795.44	0.00	0.00
OTHER TRUST FUND:	T-03	2,476.96	0.00	2,476.96	0.00	0.00
AFFORDABLE HOUSING TRUST	T-17	140.00	0.00	140.00	0.00	0.00
Year Total:		2,616.96	0.00	2,616.96	0.00	0.00
Total of All Funds:		344,993.63	0.00	344,993.63	0.00	2,201.50

08/04/11
09:36:04

BOROUGH OF GLASSBORO
Bill List By P.O. Number

Project Description	Project No.	Rcvd Total	Held Total	Project Total
416,418,420,422 AURA RD/ ETC.	DEV-G1150A	2,201.50	0.00	2,201.50
Total of All Projects:		<u>2,201.50</u>	<u>0.00</u>	<u>2,201.50</u>

ADDITIONS TO THE BILL LIST
WORK SESSION 8/4/2011

UTILITY OPERATING

TREASURER'S ACCT. (INTERFUND TRANSFER)	\$ 1,000,000.00
TD WEALTH MANAGEMENT	\$ 53,350.00
<u>TOTAL:</u>	<u>\$ 1,053,350.00</u>

CURRENT

POSTMASTER DEPTFORD	\$ 2,327.09
STEWART, SHIRLEY	\$ 533.08
TD WEALTH MANAGEMENT	\$ 67,210.00
NJ MOTOR VEHICLES	\$ 60.00
<u>TOTAL:</u>	<u>\$ 70,130.17</u>