

BOROUGH OF GLASSBORO
REGULAR WORK SESSION MINUTES
MAY 6, 2010

The regular Work Session of Mayor and Council of the Borough of Glassboro was held on Thursday, May 6, 2010 at 6:30 P.M. in the Municipal Building, with Joseph A. Brigandi, Jr. presiding.

OPENING STATEMENT

The Deputy Municipal Clerk, read the following:

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting, as required by said act, has been provided by adopting a schedule of regular meetings for the year 2010 which schedule was posted on the Borough Hall Bulletin Board, forwarded to both the Gloucester County Times and the Sentinel, and filed with Borough Clerk on January 4, 2010.

FLAG SALUTE

Mr. Brigandi led the Salute to the Flag.

ROLL CALL

The following persons answered roll call:

Mayor Leo McCabe
Mr. Cabezas
Mr. Cossabone
Mr. D'Alessandro
Mr. Fiola
Mr. Malandro (Absent)
Ms. Simpson
Mr. Brigandi, Jr.
Mr. Scaffidi, Esq.

A motion was made by Mr. Cabezas, seconded by Ms. Simpson, to adopt Resolution R: 181-10 Resolution Authorizing a Closed Executive Session to discuss Offer to Purchase Borough Owned Property, Update Contractual Environmental Issue, Rowan Blvd. Contractual Issue Update, Potential Rental Litigation, Billboard Contractual Issue- Delsea Drive and Borough to Consider Purchase of Property B 212, L 36-40.

Motion carried

Upon adoption of Resolution R: 181-10, the Governing Body went into Closed Executive Session at 6:35 P.M.

Motion carried

At 9:05 P.M. a motion was made by Mr. Cossabone, seconded by Ms. Simpson to close the Closed Executive Session and to proceed with the Regular Work Session Meeting.

Motion carried

APPROVAL OF MINUTES

A motion was made by Ms. Simpson, seconded by Mr. Cabezas, that the Minutes be dispensed with and that the Minutes of the Work Session Meeting of April 1, 2010 as well as the Closed Executive Session of April 1, 2010 be adopted as written.

Motion carried

PROCLAMATIONS

NONE

NEW BUSINESS

The Deputy Clerk stated she is in receipt of the following:

An Application to Amend the Dates from Wednesday to Tuesday for the Boys and Girls Club Bingo being held at the VFW

A motion was made by Mr. Cossabone, seconded by Ms. Simpson, to approve the amendment.

Motion carried

COMMUNICATION

NONE

BOROUGH OF GLASSBORO
REGULAR WORK SESSION MINUTES
MAY 6, 2010

DISCUSSION

1. **Rental Ordinance Amendments** – Mr. Sawyer, Ms. Myers and Mr. Scaffidi explained their joint finds and recommendations were made. A discussion ensued. The Governing Body was in agreement. The ordinance will be presented at a future meeting.

Mr. D'Alessandro excused himself from the meeting at 9:05 P.M., until 9:15 P.M. while this item was being discussed.
2. **Sewer Ordinance** - Mr. Scaffidi explained the minor changes. The ordinance will be presented at a future meeting.
3. **Dog Park** – Mr. Sawyer and Mr. Cossabone both reported on the expense of fencing and the criteria used for those wishing to use the facilities. On the recommendation of the Governing Body Mr. Sawyer and Mr. Cossabone will look into a location for the park. Mr. Brigandi will check with Green Acres to see if it qualifies under the Program.
4. **Trees on University Blvd.** – Mr. Cossabone explained the different costs. The Governing Body recommends the purchasing of four trees. Mr. Brigandi stated the Highway Dept. will handle the planting of the trees.
5. **Request for Curb Waiver** – Deputy Clerk was advised to send a letter approving the curb waiver only, as recommended by Borough Engineer for Block 194, Lots 97 thru 99.
6. **Resolution and Ordinances** – Mr. Brigandi explained the Clerk will work with Ms. Woerner on this project.
7. **Amending Chapter 254 (Fees)** – Ms. Myers explained the fee increase is for duplicated copying of records.
8. **Appointment to Main Street Board, Historic Preservation Commission & ZBA** – No further action at this time.
9. **Offer to Purchase** – The check did not clear the bank. No action taken at this time.
10. **Solar RFP** – The Clerk was advised to go out to Bid for RFP's.
11. **Isabella Drive Drainage Issue** – A discussion ensued. No action at this time.
12. **EAP RFQ** – Mr. Brigandi advised the Governing Body of this service.

A motion was made Mr. Fiola, seconded by Mr. Cossabone for the Clerk to go out to bid for RFQ.

Motion carried

13. **Outdoor Burning Ordinance** – Mr. Scaffidi stated he was in receipt of additional changes. It will be introduced at a future meeting.
14. **Financial Advisory Services RFQ** – Ms. Myers stated she is preparing the request.

A motion was made Mr. Cabezas, seconded by Mr. Fiola for the Clerk to go out to bid for RFQ.

Motion carried

15. **Travel/Lodging Policy** – Mr. Brigandi explained due to the current economy the Borough would not be incurring the debt for employees, administration or the Governing Body for the attendance at the Annual League Conference. Mr. Brigandi will send out letters stating the same.
16. **Greater Glassboro Group** – Mr. Brigandi explained the group is looking to beautify a strip of property in Glassboro. The Governing body stated a RFP for sites within the Borough specifying the criteria will be advertised.

RESOLUTIONS AND ORDINANCES

Mr. Scaffidi introduced the following Resolutions and Ordinances, **by title only**;

**BOROUGH OF GLASSBORO
REGULAR WORK SESSION MINUTES
MAY 6, 2010**

ORDINANCE #10-14

**AN ORDINANCE AMENDING CHAPTER 457, SECTION 16, SCHEDULE OF RATES,
SCHEDULE 1-SEWER SERVICE CHARGES, ANNUAL CHARGES, TABLE 1,
DOMESTIC CONSUMER UNITS, TYPE OF STRUCTURE, ITEMS NUMBERED
1 AND 2 OR THE CODE OF THE BOROUGH OF GLASSBORO
(WATER AND SEWER)**

ORDINANCE #10-17

**AN ORDINANCE AMENDING CHAPTER 254, ARTICLE I, SECTION 1(C)(1)
OF THE CODE OF THE BOROUGH OF GLASSBORO (FEES)**

A motion was made by Ms. Simpson, seconded by Mr. Cabezas to approve the foregoing Ordinances 10-14 and Ordinance 10-17.

ROLL CALL

For: Cabezas, Cossabone, D'Alessandro, Fiola, Simpson
Against: NONE

Motion carried

Mr. D'Alessandro Abstained

PUBLIC PORTION

Motion was made by Mr. Fiola, seconded by Ms. Simpson, to open the meeting to the public.

Motion carried

There being no comments or concerns from the public, a motion was made by Mr. Cossabone, seconded by Ms. Simpson, to close the public portion.

Motion carried

PAY BILLS

NONE

ADJOURNMENT

Motion was made by Mr. Cossabone, seconded by Mr. Fiola, to adjourn the meeting at 10:00 P.M.

Motion carried

The next regular work session will be held on June 3, 2010 at 6:30 P.M.

Respectfully submitted,

Gail D. Green-Harris
Deputy Municipal Clerk

**SINCE THESE MINUTES ARE NOT A VERBATIM TRANSCRIPT, THIS HAS BEEN A
CONDENSED TRANSCRIPT OF THE MEETING.**