

**BOROUGH OF GLASSBORO  
REGULAR WORK SESSION MINUTES  
FEBRUARY 3, 2011**

The regular Work Session Meeting of Mayor and Council of the Borough of Glassboro was held on Thursday, February 3, 2011 at 6:30 P.M., in the Municipal Building, with Joseph A. Brigandi, Jr. presiding.

**OPENING STATEMENT**

The Municipal Clerk read the following:

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting, as required by said act, has been provided by adopting a schedule of regular meetings for the year 2011, which schedule was posted on the Borough Hall Bulletin Board, forwarded to both the Gloucester County Times and the Sentinel of Gloucester County and filed with Borough Clerk on January 6, 2011.

**FLAG SALUTE**

Mayor McCabe led the Salute to the Flag.

**ROLL CALL**

The following persons answered roll call:

Mayor Leo McCabe  
Mr. Cabezas  
Mr. Cossabone  
Mr. D'Alessandro (Absent)  
Mr. Fiola  
Mr. Malandro  
Ms. Simpson (Arrived at 6:45 P.M.)  
Mr. Brigandi (Arrived at 7:30 P.M.)  
Mr. Scaffidi, Esq.

A motion was made by Mr. Fiola, seconded by Ms. Simpson, to adopt Resolution R: 73-11 Resolution Authorizing a Closed Executive Session to discuss Rowan Blvd. Contractual Issues (Pulled from Agenda), TLC Process Contractual Issues-Rowan Blvd and Proposed South Jersey Compressed Natural Gas Lease Agreement.

Motion carried

**RESOLUTION R: 73 - 11**

**RESOLUTION AUTHORIZING A CLOSED MEETING OF  
THE MAYOR AND COUNCIL OF THE BOROUGH OF GLASSBORO**

Upon adoption of Resolution R: 73-11 the Governing Body went into Closed Executive Session at 9:35 P.M.

At 9:50 P.M. a motion was made by Mr. Fiola, seconded by Mr. Malandro, to close the Closed Executive Session and to proceed with the Regular Work Session Meeting.

Motion carried

**PROCLAMATIONS**

NONE

**APPROVAL OF MINUTES**

A motion was made by Mr. Fiola, seconded by Ms. Simpson, to dispense with the reading of the Minutes of the Work Session Meeting and the Closed Executive Session Meeting of December 2, 2010 as well as the Minutes of the Reorganization Meeting of January 6, 2011 and to adopt all Minutes as written.

Motion carried

Mr. Cossabone and Mr. Malandro Abstained for the Meetings on Decembers 2, 2010.

**NEW BUSINESS**

NONE

**COMMUNICATION**

NONE

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**DISCUSSION**

1. **Update Environmental Issues** – Frank Pace, Kathy Stuart and Debbie Ehelebe updated the Governing Body on the status of various environmental projects within the Borough.
2. **Rowan Blvd Project Update** – Bruce Farrell, Tim Elliott and Greg Filipek updated the Governing Body on proposed design features from a Rowan Blvd conceptual plan dated November 3, 2010.
3. **Excessive Consumption of Police Service** – Mr. Brigandi advised Mayor and Council of the outcome of the last Public Safety Meeting regarding the current ordinance for excessive consumption of Police Service. There was a discussion of how to proceed; however, no decision was made. This item will be discussed at a future meeting.
4. **Annual Report on Civil Rights Policy (R: 171-10)** – Mr. Brigandi advised the Governing Body of the results of this report.

A motion was made by Ms. Simpson, seconded by Mr. Cabezas, to maintain the Borough's commitment to continue the enforcement of the Civil Rights Policies as outlined in Resolution R: 171-10.

Motion carried

5. **Council e-mails** – All Governing Body members, other than those with Blackberries, are able to retrieve their e-mails.
6. **Guidelines for Open Public Meetings** – Upon a discussion of the proposed guidelines, Mayor and Council were not in favor of adopting these policies at this time.
7. **Going Paperless** – The Clerk advised the Governing Body of how meeting files would be set up and then e-mailed to them instead of having packets delivered. This process is ongoing, with a goal to be totally paperless by January, 2012.
8. **Cultural & Heritage Commission** – There was a discussion regarding the possibility of forming this new commission. At this time, the Governing Body is not in favor of doing so.
9. **MEL Resolutions** – Mr. Brigandi advised of four resolutions recommended by the Joint Insurance Fund. Upon review, the Governing Body agreed to support these resolutions. Action will be taken at a future Council Meeting.
10. **Proposed changes to Commercial Building Code Ordinance** – Mr. Scaffidi explained the proposed changes to the Commercial Building Code Ordinance as recommended by Mr. Martilini. The Governing Body will take action at a future meeting.
11. **Proposed changes to Chapter 457, W & S Fees/Rates** – Mr. Sawyer advised Mayor and Council of the proposed rate and connection fee increases. This ordinance will be acted upon at the next Council Meeting.
12. **Electric Supplier** – Mr. Sawyer advised that he has been contacted about switching to another electric supplier. Additional information is needed before the Governing Body can make a decision on this.
13. **Downtown Security Issues** – The Mayor advised that the Borough needs to work on the perception of the Downtown area; and that residents need to feel secure.
14. **Parking Resolution** – Mr. Brigandi will meet with Chief Fanfarillo then reach out to Dr. Silverstein, from the Board of Education, before reporting back to the Governing Body.

**RESOLUTIONS AND ORDINANCES**

Mr. Scaffidi introduced the following Resolutions and/or Ordinances, **by title only**:

**RESOLUTION R: 73 – 11**

**RESOLUTION AUTHORIZING A CLOSED MEETING OF  
THE MAYOR AND COUNCIL OF THE BOROUGH OF GLASSBORO**

*To discuss Rowan Blvd Contractual Issues (Pulled from Agenda), TLC Process Contractual Issues-Rowan Blvd and Proposed South Jersey Compressed Natural Gas Lease Agreement*

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**RESOLUTION R: 74 – 11**

**RESOLUTION AUTHORIZING EXECUTION OF THE  
A-2 RETAIL, OFFICE AND RESIDENTIAL  
PHASE REDEVELOPMENT AGREEMENT**

*An Agreement outlining conditions for the use and construction of this proposed project*

**RESOLUTION R: 75 – 11**

**RESOLUTION AUTHORIZING EXECUTION OF ENERGY EFFICIENCY  
AND CONSERVATION BLOCK GRANT REBATE PROGRAM  
APPLICATION FORM**

*To authorize the Borough to apply for grants*

**RESOLUTION R: 76 – 11**

**RESOLUTION APPROVING TWO RAFFLE LICENSES  
FOR DAVID J. BENTZ, III SCHOLARSHIP FUND, INC**

*To approve these applications*

**RESOLUTION R: 77-11**

**RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICE AGREEMENT  
FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT, HOME INVESTMENT  
PARTNERSHIP PROGRAM BETWEEN THE COUNTY OF GLOUCESTER AND THE  
BOROUGH OF GLASSBORO**

*To participate in CDBG Program 2011-2013*

A motion was made by Mr. Fiola, seconded by Ms. Simpson, to adopt the foregoing five Resolutions R: 73-11 through R: 77-11.

**ROLL CALL**

For: Cabezas, Cossabone, Fiola, Malandro, Simpson  
Against: NONE

Motion carried

**ORDINANCE #11 – 02**

**ORDINANCE AUTHORIZING TRANSFER OF PROPERTY  
AND EXECUTION OF ALL NECESSARY DOCUMENTS  
RETAIL MIXED USE (A-2)**

*To permit the sale*

**ORDINANCE #11 – 03**

**ORDINANCE AUTHORIZING EXECUTION OF DEED  
OF CONSOLIDATION FOR LAND OWNED BY AND LOCATED  
WITHIN THE BOROUGH OF GLASSBORO**

*To combine various parcels within the Boulevard area*

A motion was made by Mr. Fiola, seconded by Mr. Malandro, to adopt the foregoing two Ordinances #11-02 and #11-03.

**ROLL CALL**

For: Cabezas, Cossabone, Fiola, Malandro, Simpson  
Against: NONE

Motion carried

**PUBLIC PORTION**

Motion was made by Mr. Fiola, seconded by Ms. Simpson, to open the meeting to the public.

Motion carried

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There being no comments, a motion was made by Mr. Fiola, seconded by Ms. Simpson, to close the public portion.

**Motion carried**

**PAY BILLS**  
NONE

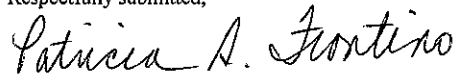
**ADJOURNMENT**

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to adjourn the meeting at 9:50 P.M.

**Motion carried**

The next Regular Work Session will be held on March 3, 2011 at 6:30 P.M.

Respectfully submitted,



Patricia A. Frontino  
Municipal Clerk

**SINCE THESE MINUTES ARE NOT A VERBATIM TRANSCRIPT, THIS HAS BEEN A  
CONDENSED TRANSCRIPT OF THE MEETING.**