

**BOROUGH OF GLASSBORO
COUNCIL MEETING MINUTES
DECEMBER 29, 2009**

The Pre-Council Meeting, Work Session Portion of the Meeting of Mayor and Council of the Borough of Glassboro was called to order at 5:00 P.M. on Tuesday, December 29, 2009 in the Municipal Building with Mr. Brigandi, Jr., presiding.

OPENING STATEMENT

The Clerk read the following:

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting as required by said Act, has been provided by adopting a schedule of regular meetings for the year 2009, which schedule was posted on the Borough Hall bulletin board, mailed to the Plain Dealer and the Gloucester County Times and filed with the Borough Clerk on January 3, 2009.

ROLL CALL

The following persons answered roll call:

Mayor:	Mayor McCabe (Absent)
President of Council:	Anthony Fiola
Council Members:	Ingres Simpson (Absent)
	Joseph D=Alessandro
	George Cossabone
	Edward Malandro (Absent)
	Hector Cabezas
Administrator:	Joseph A. Brigandi, Jr.
Solicitor:	Timothy D. Scaffidi, Esq.

REVIEW BILL LIST

Council Members reviewed vouchers for payment, before signing their approval.

REVIEW OF AGENDA ITEMS

The Agenda was reviewed, with no questions from the Governing Body.

ADMINISTRATOR UPDATES

Governing Body has authorized the Clerk to go out to Bid for the following

1. Well #4 Improvements
2. Borough Hall Generator
3. Well #5 Construction Project
4. Reverse Osmosis Equipment
5. V-SEP Equipment

RESOLUTION R: 355 – 09

**RESOLUTION AUTHORIZING A CLOSED MEETING OF THE MAYOR AND
COUNCIL OF THE BOROUGH OF GLASSBORO**

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, at 5:45 P.M. to adopt Resolution R: 355-09 Authorizing a Closed Executive Meeting of the Mayor and Council of the Borough of Glassboro, to discuss Personnel-Police Department Promotions and Employee Conditions.

Motion carried

Upon no further discussion, a motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to close the Closed Executive Meeting at 5:50 P.M. and proceed to the Regular Council Meeting.

REGULAR COUNCIL MEETING

The Regular Meeting of Mayor and Council of the Borough of Glassboro was called to order at 6:00 P.M. on Tuesday, December 29, 2009 in the Municipal Building, with Acting Mayor Mr. Fiola, presiding.

OPENING STATEMENT

The Clerk read the following:

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting as required by said Act, has been provided by adopting a schedule of regular meetings for the year 2009, which schedule was posted on the Borough Hall bulletin board, mailed to the Plain Dealer and the Gloucester County Times and filed with the Borough Clerk on January 3, 2009.

SALUTE TO THE FLAG

Mr. Fiola led the Salute to the Flag.

OPENING PRAYER

NONE

ROLL CALL

The following persons answered roll call:

Mayor:	Mayor McCabe (Absent)
President of Council:	Anthony Fiola

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Council Members: Ingres Simpson (Absent)
Joseph D'Alessandro
George Cossabone
Edward Malandro (Absent)
Hector Cabezas
Administrator: Joseph A. Brigandi, Jr.
Solicitor: Timothy D. Scaffidi, Esq.
Engineer: Mark Brunermer (Absent)

PROCLAMATION/PRESENTATIONS
NONE

PUBLIC HEARINGS

Mr. Scaffidi introduced the following Ordinances, **by title only, on Second Reading:**

ORDINANCE # 09 – 56

**AN ORDINANCE AMENDING CHAPTER 107 ARTICLE IV, DESIGN AND PERFORMANCE
STANDARDS, SECTION 46 OF THE CODE OF THE BOROUGH OF GLASSBORO
(DEVELOPMENT REGULATIONS AND ZONING)**

A motion was made by Mr. D'Alessandro, seconded by Mr. Cossabone, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. D'Alessandro, seconded by Mr. Cossabone, to close the public hearing and adopt Ordinance 09-56 as written.

ROLL CALL

For: D'Alessandro, Cossabone, Cabezas, Fiola
Against: NONE

Motion carried

ORDINANCE # 09 – 61

**AN ORDINANCE AMENDING CHAPTER 107 SECTION 63.1(G). "DOWNTOWN BUSINESS
DISTRICT ZONE" IMPOSING SIGN DESIGN, USE, AND BULK STANDARDS FOR COMMERCIAL
PROPERTIES WITHIN THE CENTRAL BUSINESS DISTRICT REDEVELOPMENT AREA
(DEVELOPMENT REGULATIONS AND ZONING)**

A motion was made by Mr. Cossabone, seconded by Mr. D'Alessandro, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Cossabone, seconded by Mr. D'Alessandro, to close the public hearing and adopt Ordinance 09-61 as written.

ROLL CALL

For: D'Alessandro, Cossabone, Cabezas, Fiola
Against: NONE

Motion carried

ORDINANCE # 09 – 62

**AN ORDINANCE AMENDING TOW FEE SCHEDULE, TOWING RATES,
(CHAPTER 431, SECTION 5) OF THE CODE OF THE BOROUGH OF GLASSBORO
(TOWING)**

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to close the public hearing and adopt Ordinance 09-62 as written.

ROLL CALL

For: D'Alessandro, Cossabone, Cabezas, Fiola
Against: NONE

Motion carried

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ORDINANCE # 09 – 63

**AN ORDINANCE AMENDING CHAPTER 254, ARTICLE I, B-1 (A,B,C,D,E) OF THE
CODE OF THE BOROUGH OF GLASSBORO
(FEES)**

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Cossabone, seconded by Mr. D'Alessandro, to close the public hearing and adopt Ordinance 09-63 as written.

ROLL CALL

For: D'Alessandro, Cossabone, Cabezas, Fiola
Against: NONE

Motion carried

ORDINANCE # 09 – 64

**AN ORDINANCE AMENDING CHAPTER 490, ARTICLE IV, SECTION 22-B (1), (2), (3), (4) & (5)
(LICENSING FEES) OF THE CODE OF THE BOROUGH OF GLASSBORO
(HEALTH RULES AND REGULATIONS)**

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to close the public hearing and adopt Ordinance 09-64 as written.

ROLL CALL

For: D'Alessandro, Cossabone, Cabezas, Fiola
Against: NONE

Motion carried

READING OF THE MINUTES

A motion was made by Mr. Cossabone, seconded by Mr. D'Alessandro, that the reading of the Minutes be dispensed with and that the Regular Council Meeting Minutes of October 13, 2009, October 27, 2009, November 10, 2009 and December 8, 2009 as well as Closed Executive Session Meetings of October 13, 2009, October 27, 2009, November 10, 2009 and December 8, 2009 be adopted as written.

Motion carried

Mr. Fiola Abstained from the 10/13/09 meetings.
Mr. Cabezas Abstained from the 10/13/09 meetings.
Mr. Cossabone Abstained from the 12/08/09 meetings.

COMMUNICATIONS

The Clerk is in receipt of the following letter:

December 18, 2009

Mayor Leo J. McCabe
Borough of Glassboro
1 South Main Street
Glassboro, NJ 08028

Dear Mayor McCabe,

I am writing to tender my resignation from the Zoning Board of Adjustments, effective December 31, 2009. I have been a proud member of this Board for twenty years and feel it is time for me step down.

Though the members of this Board have changed over the years, it has always been a pleasure working with everyone for the betterment of Glassboro. Thank you for this opportunity.

Sincerely,
Ernest Heard

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A motion was made by Mr. D'Alessandro, seconded by Mr. Cossabone, to approve the resignation.

Motion carried

COMMITTEE REPORTS

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to authorize the Clerk to go out to Bid for the following five (5) projects.

1. Well #4 Improvements
2. Borough Hall Generator
3. Well #5 Construction Project
4. Reverse Osmosis Equipment
5. V-SEP Equipment

Motion carried

UNFINISHED BUSINESS

NONE

NEW BUSINESS

The Clerk is in receipt of the following:

**N.J. STATE FIREMEN'S ASSOCIATION MEMBERSHIP APPLICATION
COREY M. CATERINA**

A motion was made by Mr. D'Alessandro, seconded Mr. Cossabone, to approve the foregoing application.

Motion carried

ENGINEER'S REPORT

NONE

SOLICITOR'S REPORT

Mr. Scaffidi introduced the following **Resolutions, by title only:**

Consent Agenda items are considered to be routine and will be enacted with a single motion; where necessary any items requiring expenditure are supported by a Certification of Availability of Funds; any item requiring discussion will be removed from the Consent Agenda.

The following Resolutions will be voted upon as grouped action items – Consent Agenda

RESOLUTION R: 356 - 09

**RESOLUTION AUTHORIZING TRANSFERS WITHIN THE ACCOUNTS OF THE
2009 MUNICIPAL BUDGET OF THE BOROUGH OF GLASSBORO
FOR THE YEAR OF 2009**

RESOLUTION R: 357 – 09

RESOLUTION CANCELLING GRANT RECEIVABLE AND APPROPRIATION

RESOLUTION R: 358 – 09

**RESOLUTION AUTHORIZING THE CANCELLATION OF CERTAIN BUDGET LINE
APPROPRIATIONS WITHIN THE 2009 WATER AND SEWER UTILITY
OPERATING BUDGET**

RESOLUTION R: 359 - 09

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES
ADOPTED BY THE BOROUGH OF GLASSBORO (SICKELS & ASSOCIATES INC. – LEGAL
DESCRIPTION FOR PART OF BLOCK 412.07, LOTS 10 & 10.14, BLOCK 412.21, PART OF
LOT 61, AND PART OF BLOCK 412.21, LOT 49)**

RESOLUTION R: 360 – 09

**RESOLUTION AWARDING CONTRACT FOR INSTRUMENTATION AND CALIBRATION
SERVICES FOR THE BOROUGH OF GLASSBORO
(C & D INSTRUMENT SERVICES, LLC)**

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RESOLUTION R: 361 – 09

**RESOLUTION AWARDING CONTRACT FOR CONCRETE AND NON-SPECIFIED
SERVICES IN THE BOROUGH OF GLASSBORO
(FRANK J. FAZZIO & SONS, INC.)**

RESOLUTION R: 362 – 09

**RESOLUTION AWARDING CONTRACT FOR CONCRETE AND NON-SPECIFIED
SERVICES IN THE BOROUGH OF GLASSBORO
(HHM CONTRACTING CORPORATION)**

RESOLUTION R: 363 – 09

**RESOLUTION AWARDING CONTRACT FOR CONCRETE AND NON-SPECIFIED
SERVICES IN THE BOROUGH OF GLASSBORO
(IKE'S WELDING AND FABRICATION)**

RESOLUTION R: 364 – 09

**RESOLUTION AWARDING CONTRACT FOR CONCRETE AND NON-SPECIFIED
SERVICES IN THE BOROUGH OF GLASSBORO
(JUSTICE FARMS LLC)**

RESOLUTION R: 365 – 09

**RESOLUTION AWARDING CONTRACT FOR ELECTRICAL CONTRACTOR
SERVICES IN THE BOROUGH OF GLASSBORO
(ROBERT J. REILLEY ELECTRICAL CONTRACTING)**

RESOLUTION R: 366 – 09

**RESOLUTION AWARDING CONTRACT FOR UNIT PRICE BID
(WATER METER AND WATER METER SUPPORT MATERIALS – 2010)
IN THE BOROUGH OF GLASSBORO
(WATER WORKS SUPPLY CO., INC.)**

RESOLUTION R: 367 – 09

**RESOLUTION AWARDING CONTRACT TO PURCHASE
SODIUM HYDROXIDE IN THE BOROUGH OF GLASSBORO
(PVS MINIBULK, INC.)**

RESOLUTION R: 368 – 09

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES
ADOPTED BY THE BOROUGH OF GLASSBORO
(SICKELS & ASSOCIATES INC. – SANITARY SEWER MAIN INSPECTIONS)**

RESOLUTION R: 369 – 09

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES
ADOPTED BY THE BOROUGH OF GLASSBORO
(SICKELS & ASSOCIATES INC. – SOIL EROSION & SEDIMENT CONTROL PLAN)**

RESOLUTION R: 370 – 09

**RESOLUTION AUTHORIZING THE BOROUGH OF GLASSBORO TO ENTER INTO AN
INTERLOCAL SERVICES AGREEMENT WITH THE COUNTY OF GLOUCESTER
FOR SUPPLYING AND DELIVERY OF AUTOMOTIVE PARTS AND ACCESSORIES**

RESOLUTION R: 371 – 09

**THE STATE OF NEW JERSEY DEPARTMENT OF STATE DIVISION OF ARCHIVES AND
RECORDS MANAGEMENT PARIS GRANT PROGRAM RESOLUTION-MUNICIPALITY
FOR SHARED SERVICES WITH THE COUNTY OF GLOUCESTER**

RESOLUTION R: 372 – 09

REMOVED FROM AGENDA

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RESOLUTION R: 373 – 09

RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF GLASSBORO (PACE & ASSOCIATES, INC. – ENVIRONMENTAL CONSULTING SERVICES- HAZARDOUS DISCHARGE SITE REMEDIATION FUND GRANT PROJECT-BILL'S AUTO)

RESOLUTION R: 374 – 09

RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE HAZARDOUS DISCHARGE SITE REMEDIATION FUND PUBLIC ENTITY PROGRAM THROUGH THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY AND THE DEPARTMENT OF ENVIRONMENTAL PROTECTION (BILL'S AUTO RADIATOR SERVICE)

RESOLUTION R: 375 – 09

RESOLUTION AUTHORIZING ACCEPTANCE OF HAZARDOUS DISCHARGE SITE REMEDIATION FUND GRANT FROM THE ECONOMIC DEVELOPMENT AUTHORITY OF THE STATE OF NEW JERSEY (FORMER MIGRANT WORKER'S CAMP, APPLICATION #P28615)

RESOLUTION R: 376 – 09

RESOLUTION AUTHORIZING EXECUTION OF A FIRST AMENDMENT TO PROJECT MANAGEMENT SERVICES AGREEMENT FOR THE BOULEVARD REDEVELOPMENT AREA WITHIN THE GLASSBORO CENTRAL BUSINESS DISTRICT REDEVELOPMENT AREA

RESOLUTION R: 377 – 09

RESOLUTION AWARDED CONTRACT FOR UNIT PRICE BID (WATER METER AND WATER METER SUPPORT MATERIALS – 2010) IN THE BOROUGH OF GLASSBORO (RIO SUPPLY INC. D/B/A/ SLC METER EAST)

A motion was made by Mr. Cossabone, seconded by Mr. D'Alessandro, for the adoption of the foregoing 22 Resolution R: 356-09 through R: 377-09.

ROLL CALL

For: D'Alessandro, Cossabone, Cabezas, Fiola
Against: NONE

Motion carried

Mr. Fiola Abstained from Resolutions R: 370-09 and R: 371-09.

COMMENTS BY BOROUGH ADMINISTRATOR

NONE

COMMENTS BY MAYOR

NONE

PUBLIC PORTION

Regulations of Participation at Borough Council Meetings

1. The Chair must recognize a speaker.
2. The person must state his or her name, and address of residence for the record.
3. All persons recognized by the Chair must engage in respectful and orderly discourse. In the event of disrespectful, vulgar or inflammatory discourse, the Chair may exercise discretion and terminate the person's right to speak.
4. All statements to the Borough Council or the Administration must be addressed through the Chair.

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5. Members of the public shall be given up to five minutes to address the governing body regardless of the number of issues during the Public Portion of the meeting and shall not be entitled to "borrow" time from others. At the discretion of the Chair and subject to the consent by the majority of the Council at a given meeting, this time allocation may be relaxed and extended which relaxation or suspension shall not constitute a binding precedent for other speakers on other issues. The limitations imposed herein relate solely to the Public Portion of the meeting and are not intended to apply to the Regular Business Meeting.

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Cossabone, seconded by Mr. D'Alessandro, to close the Public Portion.

Motion carried

APPROVAL OF BILLS

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, to pay all duly authorized bills.

Motion carried

(See attached pages 1- 9 dated 12/29/2009)

ADJOURNMENT

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, that the meeting be adjourned at 6:10 P.M.

Motion carried

Respectfully Submitted,

**Patricia A. Frontino
Borough Clerk**

SINCE THESE MINUTES ARE NOT TO BE A VERBATIM TRANSCRIPT, THIS HAS BEEN A CONDENSED TRANSCRIPT OF THE MEETING. THE TAPE IS AVAILABLE DURING NORMAL BUSINESS HOURS FOR ANY INTERESTED PERSONS.