

**BOROUGH OF GLASSBORO
COUNCIL MEETING MINUTES
AUGUST 24, 2010**

The Pre-Council Meeting, Work Session Portion of the Meeting of Mayor and Council of the Borough of Glassboro was called to order at 7:00 P.M. on Tuesday, August 24, 2010 in the Municipal Building with Mr. Brigandi, Jr., presiding.

OPENING STATEMENT

The Clerk read the following:

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting as required by said Act, has been provided by adopting a schedule of regular meetings for the year 2010, which schedule was posted on the Borough Hall bulletin board, forwarded to both the Gloucester County Times and the Sentinel, and filed with the Borough Clerk on January 4, 2010.

ROLL CALL

The following persons answered roll call:

Mayor: Mayor McCabe
Council Members: Hector Cabezas (Absent)
George Cossabone
Joseph D'Alessandro (Absent)
Anthony Fiola
Edward Malandro
Ingres Simpson
Administrator: Joseph A. Brigandi, Jr.
Solicitor: Timothy D. Scaffidi, Esq.

REVIEW BILL LIST

Council Members reviewed vouchers for payment, before signing their approval.

REVIEW OF AGENDA ITEMS

The Agenda was reviewed, with no questions from the Governing Body.

ADMINISTRATOR UPDATES

1. Mr. Brigandi advised the Governing Body of the event "Happening on High Street" on September 18, 2010.
2. Mr. Sawyer updated the Governing Body on Dog Park.

CLOSED EXECUTIVE SESSION

RESOLUTION R: 278 – 10

**RESOLUTION AUTHORIZING A CLOSED MEETING OF THE MAYOR AND
COUNCIL OF THE BOROUGH OF GLASSBORO**

A motion was made by Ms. Simpson, seconded by Mr. Fiola, at 7:40 P.M. to adopt Resolution 278-10 Authorizing a Closed Executive Meeting of the Mayor and Council of the Borough of Glassboro, to discuss Personnel Matter and Contractual Issue-Summit Village.

Motion carried

Upon no further discussion, a motion was made by Mr. Cossabone, seconded by Ms. Simpson, to close the Closed Executive Meeting at 7:45 P.M. and proceed to the Regular Council Meeting.

Motion carried

REGULAR COUNCIL MEETING

The Regular Meeting of Mayor and Council of the Borough of Glassboro was called to order at 8:00 P.M. on Tuesday, August 24, 2010 in the Municipal Building, with Mayor McCabe, presiding.

OPENING STATEMENT

The Clerk read the following:

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting as required by said Act, has been provided by adopting a schedule of regular meetings for the year 2010, which schedule was posted on the Borough Hall bulletin board, forwarded to both the Gloucester County Times and the Sentinel, and filed with the Borough Clerk on January 4, 2010.

SALUTE TO THE FLAG

Mayor McCabe led the Salute to the Flag.

OPENING PRAYER

NONE

ROLL CALL

The following persons answered roll call:

Mayor: Mayor McCabe

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Council Members:

Hector Cabezas (Absent)
George Cossabone
Joseph D'Alessandro (Absent)
Anthony Fiola
Edward Malandro
Ingres Simpson
Joseph A. Brigandi, Jr.
Timothy D. Scaffidi, Esq.
Mark Brunermer

Administrator:
Solicitor:
Engineer:

PROCLAMATION/PRESENTATIONS

Mayor McCabe Read the following Proclamations

PROCLAMATION

WHEREAS, Eric Robert Huttemann, is the son of Linda and Robert Huttemann; and
WHEREAS, Eric is a member of Boy Scout Troop 123 of Sewell, New Jersey and has earned the rank of Eagle Scout; and
WHEREAS, throughout his scouting career, Eric was determined to achieve the rank of Eagle Scout; and
WHEREAS, for his Eagle Scout project, Eric and the group of 15 to 20 people he supervised, spent a total of over 250 hours planning, cleaning, painting, reorganizing and soliciting donations for the basement of Our Lady of Lourdes Church in Glassboro, New Jersey; and
WHEREAS, Eric is a graduate of Gloucester Catholic High School, where he won the Monsignor Lucitt Award honoring his loyalty and service; and
WHEREAS, in the fall of 2010 Eric will begin his college career at Penn State University, in the Honors Program; and
WHEREAS, because of Eric's commitment to church, scouting and community service, it is fitting the culmination be the achievement of the rank of Eagle Scout.
NOW THEREFORE, BE IT PROCLAIMED, that Mayor and Council of the Borough of Glassboro, in the County of Gloucester and State of New Jersey, take pride in recognizing **ERIC ROBERT HUTTEMANN**, for his commitment and dedication.

A motion was made by **Mr. Malandro**, seconded by **Mr. Cossabone**, to approve the foregoing Proclamation as read.

Motion carried

PROCLAMATION

WHEREAS, Robert Conway Bates, Sr. is a native of Cismont, Virginia; and
WHEREAS, Bob is a Korean War Marine Veteran and a graduate of West Virginia State University; and
WHEREAS, Bob is a retired industrial arts teacher who has taught in Philadelphia, Glassboro and the surrounding area; and
WHEREAS, Bob has always stressed education to his children, nieces, nephews, cousins, friends, and anyone else who would listen to him; and
WHEREAS, Bob served as a Glassboro Councilman from January 5, 1979 through December 31, 1984; and
WHEREAS, Bob served on various Boards and Commissions for the Borough of Glassboro; and
WHEREAS, Bob and his wife Ginny, having raised two children of their own, have been care-takers to many family members who needed their help, as well as foster parents to several wayward children; and
WHEREAS, Bob has affectionately been referred to as the Cadillac of Men, the Mercedes Benz of Friends and the Rolls Royce of Fathers.
NOW THEREFORE, BE IT PROCLAIMED, that Mayor and Council of the Borough of Glassboro, in the County of Gloucester and State of New Jersey, take pride in recognizing **ROBERT CONWAY BATES, SR.** for his exemplary service to the Borough and his endless dedication to family and friends.

A motion was made by **Ms. Simpson**, seconded by **Mr. Fiola**, to approve the foregoing Proclamation as read.

Motion carried

PUBLIC HEARINGS

ORDINANCE #10 - 24

**AN ORDINANCE AMENDING CHAPTER 107-93A OF THE CODE OF THE BOROUGH OF
GLASSBORO (GARAGES)**

Requested by the Construction Code Official to clarify language of permitted location of garages

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A motion was made by Mr. Malandro, seconded by Mr. Fiola, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Malandro, seconded by Mr. Fiola, to close the public hearing and adopt Ordinance 10-24 as written.

ROLL CALL

For: Cossabone, Fiola, Malandro, Simpson
Against: NONE

Motion carried

ORDINANCE #10 – 25

**AN ORDINANCE AMENDING CHAPTER 107-2.1 OF THE CODE OF THE BOROUGH OF
GLASSBORO (DRIVEWAYS)**

Requested by the Construction Code Official to clarify language as to permitted driveways

A motion was made by Mr. Fiola, seconded by Ms. Simpson, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Fiola, seconded by Ms. Simpson, to close the public hearing and adopt Ordinance 10-25 as written.

ROLL CALL

For: Cossabone, Fiola, Malandro, Simpson
Against: NONE

Motion carried

ORDINANCE #10- 26

**AN ORDINANCE APPROPRIATING FUNDING FOR TAX REVALUATION
PROGRAM IN THE AMOUNT OF \$92,000.00**

To cover costs of Revaluation within the Borough

A motion was made by Mr. Malandro, seconded by Mr. Cossabone, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Malandro, seconded by Mr. Cossabone, to close the public hearing and adopt Ordinance 10-26 as written.

ROLL CALL

For: Cossabone, Fiola, Malandro, Simpson
Against: NONE

Motion carried

READING OF THE MINUTES

A motion was made by Mr. Fiola, seconded by Ms. Simpson, that the reading of the Minutes be dispensed with and that the Regular Council Meeting Minutes of July 27, 2010 as well as the Closed Executive Session Meeting of July 27, 2010 be adopted as written.

Motion carried

COMMUNICATIONS

NONE

COMMITTEE REPORTS

Mr. Fiola stated he was in receipt of the CFO's Reconciled Cash Balances ending July 31st and the Court Administrator Report for July and August.

Ms. Simpson stated she was in receipt of the Civic Intern Program recommendations from the Interns.

Mr. Cossabone stated he was in receipt of the Water & Sewer Report for July.

Mr. Malandro stated he was in receipt of the Trash Tonnage Report.

UNFINISHED BUSINESS

NONE

**BOROUGH OF GLASSBORO
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NEW BUSINESS

The Clerk is in receipt of the following:

**TWO N.J. STATE FIREMEN'S ASSOCIATION
MEMBERSHIP APPLICATIONS
ERIC R. HOUGHTON AND JOHN T. BAUM**

A motion was made by Mr. Cossabone, seconded by Mr. Fiola, to approve the foregoing applications.

Motion carried

**TWO RAFFLE APPLICATIONS
NJ SHELTER FROM THE STORM, INC.
SEPTEMBER 17, 2010**

**TWO RAFFLE APPLICATIONS
GLASSBORO CHILD DEVELOPMENT CENTERS
OCTOBER 1 - 29, 2010
NOVEMBER 15 - DECEMBER 15, 2010**

**RAFFLE APPLICATION
CHURCH OF ST. BRIDGET
DECEMBER 19, 2010**

**BINGO APPLICATION
PEOPLE FOR PEOPLE FOUNDATION GLOUCESTER COUNTY
SEPTEMBER 18, 2010**

A motion was made by Mr. Malandro, seconded by Mr. Cossabone, to approve the foregoing six applications.

Mr. Fiola Abstained from People for People Application.

ENGINEER'S REPORT

Mr. Brunermer stated Bid opening for the Patio Roof at Delsea Drive Recreation complex is scheduled for Friday, August 27, 2010. Additionally, SORA will be turning over the building to Barnes & Noble around September 13, 2010 for them to retro-fit the interior. A-1 will begin foundations and A-2 (Hotel) will begin prepping land for pad site. Street lights will be installed on Rowan Blvd. by the end of October.

SOLICITOR'S REPORT

Mr. Scaffidi introduced the following Resolutions and/or Ordinances by title only:

All matters listed under Consent Agenda are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. Where necessary, any item requiring expenditure is supported by Certificate of Availability of Funds. All Consent Agenda items will be reflected in the Minutes.

The following Resolutions will be voted upon as grouped action items – Consent Agenda

RESOLUTION R: 279 – 10

**RESOLUTION AUTHORIZING REFUND OF STREET OPENING PERFORMANCE
GUARANTEE-MORELLI**

Recommended by Highway Superintendent

RESOLUTION R: 280 – 10

**RESOLUTION AUTHORIZING EXECUTION OF CHANGE ORDER NO. 4 FOR THE
IMPROVEMENTS TO WELL NO. 4**

To reflect the as-built quantities for material/services

RESOLUTION R: 281 - 10

**RESOLUTION REQUEST FOR REFUND OF DUPLICATE WATER & SEWER PAYMENTS
LMX DOUBLETREE CENTER**

To correct error in duplicate billing

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RESOLUTION R: 282 – 10

**RESOLUTION CANCELLATION AND REFUND OF TAXES DUE TO WIDOW OF TDV
GRANTED – DORIS MCFADDEN**

To amend records to reflect change in deduction granted

RESOLUTION R: 283 – 10

**RESOLUTION CANCELLATION AND REFUND OF TAXES DUE TO TDV
GRANTED – LEON BURMYLO, SR.**

To amend records to reflect change in deduction granted

RESOLUTION R: 284 – 10

**RESOLUTION AUTHORIZING SITE IMPROVEMENT BOND ESTIMATE AND
ESCROW FEES – PROPOSED A-1 BUILDING, BLOCK 18.01, LOT 1**

Requested by Engineer

RESOLUTION R: 285 – 10

**RESOLUTION AUTHORIZING RESUBMITTAL OF FRANK H. STEWART TRUST
APPLICATION - HIDDEN CREEK**

Authorizing application process to receive grant funds

RESOLUTION R: 286 – 10

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES
ADOPTED BY THE BOROUGH OF GLASSBORO FOR THE YEAR 2010 - REVENUE
RESCUE, LLC-FIRE DEPARTMENT BILLING/COST RECOVERY**

To allow Borough to bill for services rendered

RESOLUTION R: 287 -- 10

**RESOLUTION AUTHORIZING CONTRACT FOR THE SUPPLYING AND DELIVERING OF
HEATING FUEL FOR THE BOROUGH OF GLASSBORO**

Requested by Highway Superintendent as a shared service with the County for use at various Borough facilities

RESOLUTION R: 288 – 10

**RESOLUTION AUTHORIZING CONTRACT FOR THE SUPPLYING AND DELIVERING OF
GASOLINE FOR THE BOROUGH OF GLASSBORO**

Requested by Highway Superintendent as a shared service with the County for Borough vehicle use

RESOLUTION R: 289 – 10

**RESOLUTION AUTHORIZING CONTRACT FOR THE SUPPLYING AND DELIVERING OF
DIESEL FUEL FOR THE BOROUGH OF GLASSBORO**

Requested by Highway Superintendent as a shared service with the County for Borough vehicle use

RESOLUTION R: 290 – 10

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL
SERVICES ADOPTED BY THE BOROUGH OF GLASSBORO FOR THE
YEAR 2010-AMERICAN TRAFFIC SOLUTIONS, INC.**

To allow for a reduction in the monthly invoice for billed services

RESOLUTION R: 291 - 10

**RESOLUTION AUTHORIZING CHANGE FUND FOR USE IN THE MUNICIPAL COURT
OFFICE IN THE BOROUGH OF GLASSBORO FOR THE YEAR 2010**

To allow for additional funds for the purpose of making change

**BOROUGH OF GLASSBORO
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A motion was made by Mr. Fiola, seconded by Mr. Malandro, for the adoption of the foregoing Resolutions R: 279-10 through R: 291-10.

ROLL CALL

For: Cossabone, Fiola, Malandro, Simpson
Against: NONE

Motion carried

COMMENTS BY BOROUGH ADMINISTRATOR
NONE

COMMENTS BY MAYOR
NONE

PUBLIC PORTION

Regulations of Participation at Borough Council Meetings

1. The Chair must recognize a speaker.
2. The person must state his or her name, and address of residence for the record.
3. All persons recognized by the Chair must engage in respectful and orderly discourse. In the event of disrespectful, vulgar or inflammatory discourse, the Chair may exercise discretion and terminate the person's right to speak.
4. All statements to the Borough Council or the Administration must be addressed through the Chair.
5. Members of the public shall be given up to five minutes to address the governing body regardless of the number of issues during the Public Portion of the meeting and shall not be entitled to "borrow" time from others. At the discretion of the Chair and subject to the consent by the majority of the Council at a given meeting, this time allocation may be relaxed and extended which relaxation or suspension shall not constitute a binding precedent for other speakers on other issues. The limitations imposed herein relate solely to the Public Portion of the meeting and are not intended to apply to the Regular Business Meeting.

A motion was made by Mr. Fiola, seconded by Ms. Simpson, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Fiola, seconded by Mr. Cossabone, to close the Public Portion.

Motion carried

APPROVAL OF BILLS

A motion was made by Mr. Fiola, seconded by Mr. Malandro, to pay all duly authorized bills.

Motion carried

(See attached pages 1 - 9 dated 08/24/10)

ADJOURNMENT

A motion was made by Mr. Cossabone, seconded by Ms. Simpson, that the meeting be adjourned at 8:20 P.M.

Motion carried

The next regular meeting will be held on Tuesday, September 14, 2010 at 8:00 P.M.

Respectfully Submitted,

Patricia A. Frontino

Patricia A. Frontino
Borough Clerk

SINCE THESE MINUTES ARE NOT TO BE A VERBATIM TRANSCRIPT, THIS HAS BEEN A CONDENSED TRANSCRIPT OF THE MEETING. THE TAPE IS AVAILABLE DURING NORMAL BUSINESS HOURS FOR ANY INTERESTED PERSONS.