

**BOROUGH OF GLASSBORO
COUNCIL MEETING MINUTES
JULY 27, 2010**

The Pre-Council Meeting, Work Session Portion of the Meeting of Mayor and Council of the Borough of Glassboro was called to order at 7:00 P.M. on Tuesday, July 27, 2010 in the Municipal Building with Mr. Brigandi, Jr., presiding.

OPENING STATEMENT

The Clerk read the following:

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting as required by said Act, has been provided by adopting a schedule of regular meetings for the year 2010, which schedule was posted on the Borough Hall bulletin board, forwarded to both the Gloucester County Times and the Sentinel, and filed with the Borough Clerk on January 4, 2010.

ROLL CALL

The following persons answered roll call:

Mayor:	Mayor McCabe
Council Members:	Hector Cabezas
	George Cossabone
	Joseph D' Alessandro (Absent)
	Anthony Fiola
	Edward Malandro
	Ingres Simpson
Administrator:	Joseph A. Brigandi, Jr.
Solicitor:	Timothy D. Scaffidi, Esq.

REVIEW BILL LIST

Council Members reviewed vouchers for payment, before signing their approval.

REVIEW OF AGENDA ITEMS

The Agenda was reviewed, with no questions from the Governing Body.

ADMINISTRATOR UPDATES

1. **Red Light Camera Update** – Chief Fanfarillo explained the process before summonses are issued. A violation occurs at the crossing of the stop line, without coming to a full and complete stop first. Ms. DeFrancesco, Court Administrator explained the impact this has had on her office. Mr. Brigandi suggested the Borough hire a part time floater to assist in all offices.
2. **Jarrell Avenue Drainage Issues** - Mr. Brunermer and Mr. Sawyer will research the cost pertaining to the drainage issue.
3. **Gypsy Moth Survey** – Ms. Frontino explained the process.
4. **Williamsburg Court Update** – Mr. Brigandi updated the Governing Body on the concerns of residents from Williamsburg Court.
5. **KimKat Parking Update** – Mr. Brigandi advised there is an Ordinance on the agenda for consideration for introduction to have Public Parking on High Street.
6. **RFP for Banking Services** – Mr. Brigandi advised the Governing Body that the Borough will need to go out for RFP for Banking Services.

CLOSED EXECUTIVE SESSION

RESOLUTION R: 255 – 10

**RESOLUTION AUTHORIZING A CLOSED MEETING OF THE MAYOR AND
COUNCIL OF THE BOROUGH OF GLASSBORO**

A motion was made by Mr. Malandro, seconded by Ms. Simpson, at 7:55 P.M. to adopt Resolution 255-10 Authorizing a Closed Executive Meeting of the Mayor and Council of the Borough of Glassboro, to discuss Contractual Issue - Billboard Lease, Summit Square Contractual Issues, and Rowan Blvd. Contractual Issue.

Motion carried

Upon no further discussion, a motion was made by Ms. Simpson, seconded by Mr. Malandro, to close the Closed Executive Meeting at 8:00 P.M. and proceed to the Regular Council Meeting.

Motion carried

REGULAR COUNCIL MEETING

The Regular Meeting of Mayor and Council of the Borough of Glassboro was called to order at 8:00 P.M. on Tuesday, July 27, 2010 in the Municipal Building, with Mayor McCabe, presiding.

OPENING STATEMENT

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The Clerk read the following:

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting as required by said Act, has been provided by adopting a schedule of regular meetings for the year 2010, which schedule was posted on the Borough Hall bulletin board, forwarded to both the Gloucester County Times and the Sentinel, and filed with the Borough Clerk on January 4, 2010.

SALUTE TO THE FLAG

Mayor McCabe led the Salute to the Flag.

OPENING PRAYER

NONE

ROLL CALL

The following persons answered roll call:

Mayor:	Mayor McCabe
Council Members:	Hector Cabezas
	George Cossabone
	Joseph D' Alessandro (Absent)
	Anthony Fiola
	Edward Malandro
	Ingres Simpson
Administrator:	Joseph A. Brigandi, Jr.
Solicitor:	Timothy D. Scaffidi, Esq.
Engineer:	Mark Brunermer

PROCLAMATION/PRESENTATIONS

NONE

INTRODUCTION OF CIVIC INTERNS

Glassboro Civic Interns – Ms. Simpson stated this is the 11th year of the Civic Interns Program and introduced the following student participants: Alisha Prosperi, Tashia Jenkins, Shanice Wasserman, Deja Gregg, Allison Ritter, Juliano Morrone, Christian Petty, Von Armstrong-Williams, Austin Dillon, John Schneider and Nicholas Felker. In addition, Ms. Simpson thanked Carol Wolf, the Governing Body, all Department Heads and the parents for their support.

PUBLIC HEARINGS

ORDINANCE #10 - 21

**AN ORDINANCE AUTHORIZING ACQUISITION OF LAND LOCATED WITHIN
THE BOROUGH OF GLASSBORO AND EXECUTION OF ALL NECESSARY DOCUMENTS
(PORTION OF BLOCK 29, LOT 8, 111 EAST HIGH STREET, LLC)**

A motion was made by Mr. Fiola, seconded by Mr. Malandro, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Fiola, seconded by Mr. Cabezas, to close the public hearing and adopt Ordinance 10-21 as written.

ROLL CALL

For: Cabezas, Cossabone, Fiola, Malandro, Simpson
Against: NONE

Motion carried

ORDINANCE #10 – 22

**AN ORDINANCE REPEALING CHAPTER 268 OF THE CODE OF THE BOROUGH
OF GLASSBORO (FLOOD DAMAGE PREVENTION)**

A motion was made by Mr. Malandro, seconded by Mr. Fiola, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Malandro, seconded by Mr. Cossabone, to close the public hearing and adopt Ordinance 10-22 as written.

ROLL CALL

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For: Cabezas, Cossabone, Fiola, Malandro, Simpson
Against: NONE

Motion carried

ORDINANCE #10- 23

**AN ORDINANCE AMENDING CHAPTER 445 - 57 OF THE CODE OF THE
BOROUGH OF GLASSBORO
(VEHICLES & TRAFFIC)**

A motion was made by Mr. Fiola, seconded by Ms. Simpson, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Fiola, seconded by Ms. Simpson, to close the public hearing and adopt Ordinance 10-23 as written.

ROLL CALL

For: Cabezas, Cossabone, Fiola, Malandro, Simpson
Against: NONE

Motion carried

READING OF THE MINUTES

A motion was made by Mr. Fiola, seconded by Ms. Simpson, that the reading of the Minutes be dispensed with and that the Regular Council Meeting Minutes of June 22, 2010 as well as the Closed Executive Session Meeting of June 22, 2010 be adopted as written.

Motion carried

Mr. Cossabone Abstained.

COMMUNICATIONS

The Clerk stated she was in receipt of a letter from the State Department of Agriculture inquiring if the Borough would like them to provide a free inspection for gypsy moths, in both residential and recreational areas in the municipality.

A motion was made by Ms. Simpson, seconded by Mr. Cabezas that a free inspection be done by the State Department of Agriculture for gypsy moths.

Motion carried

COMMITTEE REPORTS

Mr. Fiola stated he was in receipt of the Treasurer's Account Deposit for the month of June from the Municipal Clerk's Office and the Reconciled Cash Balances Report for the month of June from the CFO's Office.

A motion was made by Mr. Fiola, seconded by Mr. Cossabone, for the Clerk to go out to RFP for Banking Services.

Motion carried

Mr. Malandro Abstained.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

The Clerk is in receipt of the following:

**RAFFLE APPLICATION
GLASSBORO MEMORIAL POST
DAILY RAFFLE HELD THROUGH JULY 31, 2011**

A motion was made by Mr. Cossabone, seconded by Mr. Malandro, to approve the foregoing application.

Motion carried

N.J. STATE FIREMEN'S ASSOCIATION

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**MEMBERSHIP APPLICATION
JONATHAN N. STEWART**

A motion was made by Mr. Cossabone, seconded by Mr. Malandro, to approve the foregoing application.

Motion carried

ENGINEER'S REPORT

Mr. Brunermer stated the Water Tower Repainting will begin the end of August and will take several months to complete. Rowan Blvd. has been surfaced, but access to the street will coincide with the opening of Barnes & Noble in early November.

SOLICITOR'S REPORT

Mr. Scaffidi introduced the following **Resolutions and/or Ordinances by title only**:

All matters listed under Consent Agenda are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. Where necessary, any item requiring expenditure is supported by Certificate of Availability of Funds. All Consent Agenda items will be reflected in the Minutes.

The following Resolutions will be voted upon as grouped action items – Consent Agenda

RESOLUTION R: 256 – 10

**RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN
THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87 BOROUGH OF GLASSBORO,
COUNTY OF GLOUCESTER**

Requested by the Finance Office to fund Over the Limit grant

RESOLUTION R: 257 – 10

**RESOLUTION ADOPTING PRE-QUALIFICATION REGULATIONS FOR BIDDERS REGARDING THE
RENOVATION OF THE GLASSBORO HISTORIC TRAIN STATION LOCATED ON THE CORNER OF
WHITNEY AND OAKWOOD AVENUES**

To adopt pre-qualification requirements on contracts for Renovation of the Train Station

RESOLUTION R: 258 - 10

**RESOLUTION AUTHORIZING REFUND OF STREET OPENING PERFORMANCE GUARANTEE
(ZAZZALI #9-012)**

Request by Highway Superintendent

RESOLUTION R: 259 – 10

RESOLUTION CANCELLING GRANT RECEIVABLE AND APPROPRIATION

Request by Finance Dept. to cancel grant in the amount of \$147,884.13

RESOLUTION R: 260 – 10

RESOLUTION CANCELLING GRANT RECEIVABLE AND APPROPRIATION

Requested by Finance Dept. to cancel grant in the amount of \$75,043.00

RESOLUTION R: 261 – 10

**RESOLUTION OF THE GOVERNING BODY FOR THE CERTIFICATION OF THE
ANNUAL AUDIT**

To comply with State requirement upon completion of the Audit

RESOLUTION R: 262 – 10

**RESOLUTION AWARDING CONTRACT FOR VIBRATORY SHEAR ENHANCED PROCESS
(VSEP) – NEW LOGIC IN THE AMOUNT OF \$1,611,357.00**

To be funded through a DEP Water Demonstration Grant

RESOLUTION R: 263 – 10

**BOROUGH OF GLASSBORO
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RESOLUTION REQUEST REFUND OF ERRONEOUS PAYMENT – BLOCK 411.06, LOT 6

Requested by Tax Collector

RESOLUTION R: 264 – 10

RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT TO A SUB-RECIPIENT MUNICIPAL AGREEMENT BETWEEN THE BOROUGH OF GLASSBORO AND THE COUNTY OF GLOUCESTER (CDBG PROJECT CD-07-FP1005) NUNC PRO TUNC

Requested by the County, to extend the term of the Agreement for an additional 12 months, to extend funds in the amount of \$85,820.00

RESOLUTION R: 265 – 10

RESOLUTION CALLING ON THE STATE LEGISLATURE AND THE GOVERNOR TO ENACT PROPERTY TAX REFORM WITH PASSAGE OF THE “MUNICIPAL TOOLKIT” AND MANDATES RELIEF

In support of Tools to assist municipalities in complying with the Tax Caps

RESOLUTION R: 266 – 10

RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 FOR THE IMPROVEMENTS TO WELL NO. 4 IN THE BOROUGH OF GLASSBORO (A.C. SCHULTES, INC.)

Requested by Engineer to increase the contract amount by \$300.00 for valve replacement

RESOLUTION R: 267 – 10

RESOLUTION EXTENDING GRACE PERIOD TIME FOR PAYMENT OF YEAR 2010 THIRD QUARTER REAL ESTATE TAXES UNTIL AUGUST 23, 2010

Requested by Tax Collector, due to compliance with statutory requirements in mailing Tax Bills

RESOLUTION R: 268 – 10

RESOLUTION AUTHORIZING AWARD OF STATE CONTRACT FOR THE INSTALLATION OF A NEW TELEPHONE SYSTEM FOR THE MUNICIPAL COMPLEXES FOR THE BOROUGH OF GLASSBORO (STRATEGIC PRODUCTS AND SERVICES)

To replace telephone system

RESOLUTION R: 269 – 10

RESOLUTION FOR APPROVAL TO SUBMIT A 2011 GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION TO EXTEND THE MONROE/GLASSBORO BIKE TRAIL TO GLASSBORO’S DOWNTOWN AND ROWAN BOULEVARD PROJECT

To participate in this grant program

RESOLUTION R: 270 – 10

RESOLUTION AUTHORIZING RE-APPROPRIATION OF UNEXPENDED BOND PROCEEDS

A motion was made by Mr. Fiola, seconded by Ms. Simpson, for the adoption of the foregoing Resolutions R: 256-10 through R: 270-10.

ROLL CALL

For: Cabezas, Cossabone, Fiola, Malandro, Simpson
Against: NONE

Motion carried

ORDINANCE #10 – 24

**BOROUGH OF GLASSBORO
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**AN ORDINANCE AMENDING CHAPTER 107-93 (A), DETACHED GARAGE, OF THE CODE OF THE
BOROUGH OF GLASSBORO (DEVELOPMENT REGULATIONS AND ZONING)**

A motion was made by Mr. Fiola, seconded by Mr. Cossabone, to approve the foregoing Ordinance #10-24 as written.

Motion carried

ROLL CALL

For: Cabezas, Cossabone, Fiola, Malandro, Simpson

Against: NONE

Motion carried

ORDINANCE #10 - 25

**AN ORDINANCE AMENDING CHAPTER 107-42.1 (G) OF THE CODE OF THE BOROUGH OF
GLASSBORO (DEVELOPMENT REGULATIONS AND ZONING)**

A motion was made by Mr. Fiola, seconded by Mr. Malandro, to approve the foregoing Ordinance #10-25 as written.

Motion carried

ROLL CALL

For: Cabezas, Cossabone, Fiola, Malandro, Simpson

Against: NONE

Motion carried

ORDINANCE #10 - 26

**AN ORDINANCE AUTHORIZING SPECIAL EMERGENCY APPROPRIATION
PURSUANT TO N.J.S.A. 40A:4-5
(PREPARATION OF A COMPLETE PROGRAM OF REVALUATION OF REAL PROPERTY)**

A motion was made by Mr. Fiola, seconded by Ms. Simpson, to approve the foregoing Ordinance #10-26 as written.

Motion carried

ROLL CALL

For: Cabezas, Cossabone, Fiola, Malandro, Simpson

Against: NONE

Motion carried

COMMENTS BY BOROUGH ADMINISTRATOR

Mr. Brigandi advised Ordinance #10-24 and Ordinance #10-25 need to be referred to the Planning Board. Additionally, Mr. Brigandi thanked the parents and the Civic Interns.

COMMENTS BY MAYOR

Mayor McCabe thanked Ms. Myers and staff for their work on the Audit. The Governing Body adopted a resolution for Property Tax Reform and the Toolkit includes many reforms.

PUBLIC PORTION

Regulations of Participation at Borough Council Meetings

1. The Chair must recognize a speaker.
2. The person must state his or her name, and address of residence for the record.
3. All persons recognized by the Chair must engage in respectful and orderly discourse. In the event of disrespectful, vulgar or inflammatory discourse, the Chair may exercise discretion and terminate the person's right to speak.
4. All statements to the Borough Council or the Administration must be addressed through the Chair.
5. Members of the public shall be given up to five minutes to address the governing body regardless of the number of issues during the Public Portion of the meeting and shall not be entitled to "borrow" time from others. At the discretion of the Chair and subject to the consent by the majority of the Council at a given meeting, this time allocation may be relaxed and extended which relaxation or suspension shall not constitute a binding precedent for other speakers on other issues. The limitations imposed herein relate solely to the Public Portion of the meeting and are not intended to apply to the Regular Business Meeting.

A motion was made by Mr. Cossabone, seconded by Mr. Malandro, to open the meeting to the public.

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Motion carried

Darla Cassidy, 142 Wilmer Street, came forward. Ms. Cassidy addressed the Governing Body and read aloud a letter regarding concerns with historic sites within the town.

Tony Prosperi, 138 Glasswycke Drive came forward. Mr. Prosperi stated his concerns regarding the revaluation company, train station and the dog park.

Mary Lee Donahue, 109 University Blvd. came forward. Ms. Donahue thanked the Governing Body for their support on behalf of the Centennial Committee.

There being no further comments, a motion was made by Mr. Fiola, seconded by Mr. Cabezas, to close the Public Portion.

Motion carried

APPROVAL OF BILLS

A motion was made by Mr. Fiola, seconded by Mr. Cossabone, to pay all duly authorized bills.

Motion carried

(See attached pages 1- 8 dated 07/27/10)

ADJOURNMENT

A motion was made by Mr. Cossabone, seconded by Mr. Fiola, that the meeting be adjourned at 8:35 P.M.

Motion carried

The next regular meeting will be held on Tuesday, August 24, 2010 at 8:00 P.M.

Respectfully Submitted,

**Patricia A. Frontino
Borough Clerk**

SINCE THESE MINUTES ARE NOT TO BE A VERBATIM TRANSCRIPT, THIS HAS BEEN A CONDENSED TRANSCRIPT OF THE MEETING. THE TAPE IS AVAILABLE DURING NORMAL BUSINESS HOURS FOR ANY INTERESTED PERSONS.