

**BOROUGH OF GLASSBORO
COUNCIL MEETING MINUTES
MARCH 22, 2011**

The Pre-Council Meeting, Work Session Portion of the Meeting of Mayor and Council of the Borough of Glassboro was called to order at 7:00 P.M. on Tuesday, March 22, 2011 in the Municipal Building with Mayor McCabe presiding.

OPENING STATEMENT

The Clerk read the following:

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting as required by said Act, has been provided by adopting a schedule of regular meetings for the year 2011, which schedule was posted on the Borough Hall bulletin board, forwarded to both the Gloucester County Times and the Sentinel of Gloucester County, and filed with the Borough Clerk on January 6, 2011.

ROLL CALL

The following persons answered roll call:

Mayor:	Mayor McCabe
Council Members:	Hector Cabezas
	George Cossabone
	Joseph D'Alessandro
	Anthony Fiola
	Edward Malandro
	Ingres Simpson
Administrator:	Joseph A. Brigandi
Solicitor:	Timothy D. Scaffidi, Esq.
Engineer:	Mark Brunermer

REVIEW BILL LIST

Council Members reviewed vouchers for payment, before signing their approval.

REVIEW OF AGENDA ITEMS

The Agenda was reviewed, with no questions from the Governing Body.

ADMINISTRATOR UPDATES

School Board Parking – Mr. Brigandi met with Chief Fanfarillo, representatives from the Board of Education, and a representative from the School Board to discuss a possible solution for parking issues on certain streets during athletic/school events. Mr. Brigandi recommended this matter be referred to the Traffic Safety Division of the Police Dept. for their review.

RFQ's for COAH RCA Administrative Agent, Employee Assistance Provider and Computer Networking/Monitoring Services – Mr. Brigandi advised that contracts for certain Professional Services expire during the calendar year. He recommends the Governing Body make a Motion to authorize the Municipal Clerk to advertise for these RFQ's, to sustain the Borough through the end of the calendar year.

CLOSED EXECUTIVE SESSION

RESOLUTION R: 119 - 11

REMOVED FROM AGENDA

REGULAR COUNCIL MEETING

The Regular Meeting of Mayor and Council of the Borough of Glassboro was called to order at 8:00 P.M. on Tuesday, March 22, 2011 in the Municipal Building, with Mayor McCabe presiding.

OPENING STATEMENT

The Clerk read the following:

Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting as required by said Act, has been provided by adopting a schedule of regular meetings for the year 2011, which schedule was posted on the Borough Hall bulletin board, forwarded to both the Gloucester County Times and the Sentinel of Gloucester County, and filed with the Borough Clerk on January 6, 2011.

SALUTE TO THE FLAG

Mayor McCabe led the Salute to the Flag.

ROLL CALL

The following persons answered roll call:

Mayor:	Mayor McCabe
Council Members:	Hector Cabezas
	George Cossabone
	Joseph D'Alessandro
	Anthony Fiola
	Edward Malandro
	Ingres Simpson
Administrator:	Joseph A. Brigandi
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PROCLAMATION/PRESENTATIONS
NONE

ORDINANCE # 11-12

CALENDAR YEAR 2011
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

A motion was made by Mr. Fiola, seconded by Mr. Malandro, to approve the foregoing Ordinance #11-12.

ROLL CALL

For: Cabezas, Cossabone, D'Alessandro, Fiola, Malandro, Simpson
Against: NONE

Motion carried

INTRODUCTION OF THE 2011 MUNICIPAL BUDGET

A motion was made by Mr. Fiola, seconded by Mr. Cabezas, to approve the foregoing 2011 Municipal Budget.

ROLL CALL

For: Cabezas, Cossabone, D'Alessandro, Fiola, Malandro, Simpson,
Against: NONE

Motion carried

The Public Hearing for the Municipal Budget has been scheduled for May 10, 2011 at 8:00 P.M

PUBLIC HEARINGS

ORDINANCE #11 - 08

AN ORDINANCE AUTHORIZING TRANSFER OF PROPERTY AND EXECUTION OF ALL
NECESSARY DOCUMENTS PARKING GARAGE (D-1)

*To permit the sale of Block 18, Lot 3.01 to Sora Parking Utility LLC, in the amount of
\$1,500,000.00. This will be utilized to pay down existing Redevelopment Debt.*

A motion was made by Mr. Malandro, seconded by Mr. Cossabone, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Malandro, seconded by Mr. Cossabone, to close the public hearing and adopt Ordinance #11-08 as written.

ROLL CALL

For: Cabezas, Cossabone, D'Alessandro, Fiola, Malandro, Simpson
Against: NONE

Motion carried

ORDINANCE #11 - 09

AN ORDINANCE AMENDING CHAPTER 200, SECTIONS 2(A), (B)(1) & (2) AND (C) OF THE CODE
OF THE BOROUGH OF GLASSBORO (COMMERCIAL BUILDING STANDARDS)

*To change Certificate of Occupancy to Approval of Occupancy and provide penalties for failure to
comply with obtaining such document.*

A motion was made by Mr. Fiola, seconded by Ms. Simpson, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Fiola, seconded by Ms. Simpson, to close the public hearing and adopt Ordinance #11-09 as written.

ROLL CALL

For: Cabezas, Cossabone, D'Alessandro, Fiola, Malandro, Simpson
Against: NONE

Motion carried

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ORDINANCE #11 - 11

**AN ORDINANCE AMENDING CHAPTER 150-5(A), (B) AND (C) OF THE CODE OF THE
BOROUGH OF GLASSBORO (ALCOHOLIC BEVERAGES)**

To amend fees in accordance with State Statute

A motion was made by Mr. Fiola, seconded by Mr. Malandro, to open the meeting to the public.

Motion carried

There being no comments, a motion was made by Mr. Fiola, seconded by Ms. Simpson, to close the public hearing and adopt Ordinance #11-11 as written.

ROLL CALL

For: Cabezas, Cossabone, D'Alessandro, Fiola, Malandro, Simpson
Against: NONE

Motion carried

READING OF THE MINUTES

A motion was made by Mr. Fiola, seconded by Mr. D'Alessandro, that the reading of the Minutes be dispensed with and that the Regular Council Meeting Minutes of March 8, 2011 be adopted as written.

Motion carried

Mr. Cossabone and Mr. Malandro both Abstained.

COMMUNICATIONS

NONE

COMMITTEE REPORTS

A motion was made by Mr. Fiola, seconded by Mr. Cossabone, to authorize the Clerk to go out for RFQs for COAH RCA Administrative Agent, Employee Assistance Provider and Computer Networking/Monitoring Services.

Motion carried

Mr. Malandro stated the Highway Dept., will begin Spring Leave collection and he is in receipt of Trash Tonnage report.

UNFINISHED BUSINESS

NONE

NEW BUSINESS

NONE

ENGINEER'S REPORT

1. Taco Bell - Base paving and a portion of the landscaping has been completed. Final paving and restoration is scheduled for the next 2 weeks, weather conditions permitting.
2. Well 5/RO Plant - Concrete foundation work has recommenced with warmer weather.
3. Whitney Crescent Development - Base paving has not been completed to date. The developer is looking to obtain complete site improvements so that they can obtain a TCO for 1-2 buildings in the next several weeks.
4. Camelot Phase 2 Development - Site improvements slowed due to wet conditions. Building construction continues. Sanitary sewer pump station is proceeding.
5. Rowan Boulevard - Improvements for phase 1 completed, processing change order documents with contractor and County.
6. Whitney Center - building construction continues.
7. Let's Dance Studio - Base paving has been completed. Final paving as weather conditions permit. Owner targeting April 2011 for opening.
8. PB Diner - Final signage and striping has been completed in front of building. Handicap sidewalk improvements on Greentree Road not completed to date.
9. Metro PCS Antenna - The cellular monopole tower is under construction behind the ShopRite supermarket.

SOLICITOR'S REPORT

Mr. Scaffidi introduced the following **Resolutions and/or Ordinances by title only:**

All matters listed under Consent Agenda are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. Where necessary, any item requiring expenditure is supported by Certificate of Availability of Funds. All Consent Agenda items will be reflected in the Minutes.

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The following Resolutions will be voted upon as grouped action items – Consent Agenda

RESOLUTION R: 120 - 11

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE
GLOUCESTER COUNTY IMPROVEMENT AUTHORITY AND THE BOROUGH OF
GLASSBORO REGARDING USAGE OF CERTAIN STAGE UNITS**

*To allow the Borough to utilize a large stage, owned by the Gloucester County Utility Authority
for the Unity Day Celebration*

RESOLUTION R: 121-11

**RESOLUTION AUTHORIZING SUBMITTAL OF COMMUNITY DEVELOPMENT BLOCK
GRANT APPLICATIONS FOR FUNDING TO THE COUNTY OF GLOUCESTER BY
THE BOROUGH OF GLASSBORO**

*To authorize the Borough to submit the applications for grants to be utilized for Road Repair,
ADA Curb Cuts and Lighting for Owens Field Parking Lot*

RESOLUTION R: 122-11

**EMERGENCY TEMPORARY RESOLUTION PRIOR TO ADOPTION OF THE BUDGET
BOROUGH OF GLASSBORO, COUNTY OF GLOUCESTER**

*For additional funds to the Temporary Budget for the year 2011 until adoption of the
Budget, per State Statute*

RESOLUTION R: 123-11

**RESOLUTION AUTHORIZING EXECUTION OF STATEMENT OF CONSENT FOR
TREATMENT WORKS APPROVAL (TWA-1) FORM-GCUA (WELL NO. 5) IN
THE BOROUGH OF GLASSBORO**

*Application for the redirection of the force main location from Well No. 5 to include the
installation of approximately 3800 linear feet of piping*

RESOLUTION R: 124-11

**RESOLUTION AUTHORIZING EXECUTION OF RECEPTOR EVALUATION
FORM – LEW’S AUTO SERVICE (BLOCK 25, LOT 12, 1 WEST HIGH STREET)
(CASE #99-03-18-1514-53), NUNC PRO TUNC**

*For the Hazardous Discharge Site Remediation Fund project, as requested by the
Environmental Consultant*

RESOLUTION R: 125 -11

**RESOLUTION SUPPORTING THE
CLICK IT OR TICKET
MOBILIZATION OF MAY 23 – JUNE 5, 2011**

Requirement for grant acceptance as requested by the Police Chief

A motion was made by Mr. Cossabone, seconded by Ms. Simpson, for the adoption of the foregoing Resolutions R: 120-11 through R: 125-11.

ROLL CALL

For: Cabezas, Cossabone, D’Alessandro, Fiola, Malandro, Simpson
Against: NONE

Motion carried

COMMENTS BY BOROUGH ADMINISTRATOR

Mr. Brigandi thanked Ms. Myers, Mr. Sawyer, and all Department Heads for a great job on the Budget. He also congratulated Mayor & Council on this Budget.

COMMENTS BY MAYOR

Mayor McCabe thanked Mr. Brigandi, Finance Committee, and Department Heads for their efforts with the budget.

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PUBLIC PORTION

Regulations of Participation at Borough Council Meetings

1. The Chair must recognize a speaker.
2. The person must state his or her name, and address of residence for the record.
3. All persons recognized by the Chair must engage in respectful and orderly discourse. In the event of disrespectful, vulgar or inflammatory discourse, the Chair may exercise discretion and terminate the person's right to speak.
4. All statements to the Borough Council or the Administration must be addressed through the Chair.
5. Members of the public shall be given up to five minutes to address the governing body regardless of the number of issues during the Public Portion of the meeting and shall not be entitled to "borrow" time from others. At the discretion of the Chair and subject to the consent by the majority of the Council at a given meeting, this time allocation may be relaxed and extended which relaxation or suspension shall not constitute a binding precedent for other speakers on other issues. The limitations imposed herein relate solely to the Public Portion of the meeting and are not intended to apply to the Regular Business Meeting.

A motion was made by Mr. Fiola, seconded by Ms. Simpson, to open the meeting to the public.

Motion carried

John Stiles, 968 Kings Highway, West Deptford, Manager of Barnes & Noble, came forward. He commented that he is the new manager and would like the store to be a community and college friendly book store.

There being no further comments, a motion was made by Mr. Fiola, seconded by Mr. Cossabone, to close the public portion of the meeting.

Motion carried

APPROVAL OF BILLS

A motion was made by Mr. Fiola, seconded by Ms. Simpson, to pay all duly authorized bills.

Motion carried

(See attached pages 1- 7 dated 03/22/11)

CLOSING COMMENTS FROM MAYOR/COUNCIL/ADMINISTRATOR
NONE

ADJOURNMENT

A motion was made by Mr. Cossabone, seconded by Mr. Cabezas, that the meeting be adjourned at 8:15 P.M.

Motion carried

The next regular meeting will be held on April 12, 2011 at 8:00 P.M.

Respectfully Submitted,

Patricia A. Frontino

Patricia A. Frontino
Municipal Clerk

SINCE THESE MINUTES ARE NOT TO BE A VERBATIM TRANSCRIPT, THIS HAS BEEN A CONDENSED TRANSCRIPT OF THE MEETING. THE TAPE IS AVAILABLE DURING NORMAL BUSINESS HOURS FOR ANY INTERESTED PERSONS.